

**Disclosure of Procurement Card Transactions: November 2019**

| <b>Department</b> | <b>Date of Transaction</b> | <b>Supplier Name</b>            | <b>Service Area</b> | <b>Type of expenditure</b>              | <b>Cost Centre</b> | <b>Account Code</b> | <b>Net Amount £</b> |
|-------------------|----------------------------|---------------------------------|---------------------|---|--------------------|---------------------|---------------------|
| Engineering       | 07/11/2019                 | Professional Conference         | Engineering         | Multi video package                     | HB270              | 01403               | £99.00              |
| Engineering       | 14/11/2019                 | Amazon                          | Engineering         | 2 x draper fuse                         | HE620              | 04001               | £17.84              |
| Engineering       | 26/11/2019                 | Metalfloor UK Ltd               | Engineering         | Floor panel & fixings                   | HN700              | 04001               | £661.56             |
| Engineering       | 27/11/2019                 | Amazon                          | Engineering         | Diaries                                 | HE620              | 04303               | £24.56              |
| Engineering       | 28/11/2019                 | Postroom online                 | Engineering         | Desktop opener                          | HB800              | 04001               | £249.99             |
| Engineering       | 28/11/2019                 | Amazon                          | Engineering         | Monitor riser                           | HO100              | 04001               | £74.99              |
| Engineering       | 29/11/2019                 | AJ Products                     | Engineering         | Table and chairs (depot) x 2            | HD201              | 04001               | £585.00             |
| Engineering       | 29/11/2019                 | AJ Products                     | Engineering         | Table and chairs (depot)                | HD201              | 04001               | -£286.00            |
| Environment       | 07/11/2019                 | Robert Dyas                     | Environment         | Food detention Freezer                  | HF700              | 04001               | £232.50             |
| Environment       | 07/11/2019                 | RSPH                            | Environment         | Infection Control course                | HF700              | 01403               | £250.00             |
| Environment       | 13/11/2019                 | PHE                             | Environment         | Liaison Day Course - 4 Candidates @ £30 | HF700              | 01403               | £120.00             |
| Environment       | 27/11/2019                 | Amazon Partners                 | Environment         | Items for Health Fayre                  | HF700              | 04940               | £47.61              |
| Exec Directors    | 01/10/2019                 | Domino's Pizza                  | Exec Directors      | Working Lunch Team Meeting              | HN400              | 04618               | £34.18              |
| Exec Directors    | 02/10/2019                 | Amazon                          | Exec Directors      | Book: Cornerstone on Councillor Conduct | HN400              | 04308               | £34.07              |
| Exec Directors    | 03/10/2019                 | Welwyn Hatfield Borough Council | Exec Directors      | Car Parking for CECG Meeting            | HN400              | 04940               | £3.00               |
| Exec Directors    | 10/10/2019                 | Solace                          | Exec Directors      | Professional Membership                 | HN400              | 04707               | £350.00             |
| Exec Directors    | 17/10/2019                 | Amazon                          | Exec Directors      | Book: Cornerstone on Councillor Conduct | HN400              | 04308               | £30.50              |
| Exec Directors    | 30/10/2019                 | Tesco                           | Exec Directors      | Lunch for visitors                      | HN400              | 04618               | £68.55              |
| Exec Directors    | 31/10/2019                 | Amazon                          | Exec Directors      | Stationery                              | HN400              | 04303               | £27.79              |
| HR                | 31/10/2019                 | Indeed                          | HR                  | Recruitment advertising                 | HX380              | 99380               | £16.41              |
| Legal             | 27/11/2019                 | Apple Inc                       | Legal               | App Licence                             | HB100              | 04555               | £4.16               |
| Partnerships      | 05/11/2019                 | Tesco                           | Partnerships        | No second night out equipment packs     | HJ722              | 04001               | £59.67              |
| Partnerships      | 05/11/2019                 | Argos                           | Partnerships        | Furniture for premises SVPRS            | HK200              | 04001               | £419.95             |
| Partnerships      | 18/11/2019                 | Post Office                     | Partnerships        | Miscellaneous expenses                  | HB250              | 04940               | £160.00             |
| Street Scene      | 06/11/2019                 | Tesco                           | Street Scene        | Flu Vaccinations                        | HF710              | 01414               | £81.00              |
| Street Scene      | 28/11/2019                 | DVLA                            | Street Scene        | Vehicle Tax                             | HE620              | 03030               | £262.50             |
| Street Scene      | 28/11/2019                 | DVLA                            | Street Scene        | Vehicle Tax                             | HE840              | 03030               | £262.50             |
| Street Scene      | 28/11/2019                 | DVLA                            | Street Scene        | Vehicle Tax                             | HE900              | 03030               | £262.50             |
|                   |                            |                                 |                     |   |                    |                     | <u>£4,153.83</u>    |