

## GENERAL FUND BUDGET SUMMARY 2020/21

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET	Decr (Incr)
	£	£	£
PLANNING & ECONOMIC DEVELOPMENT	1,138,000	1,051,800	86,200
HOUSING SERVICES	1,007,200	1,019,600	(12,400)
PARTNERSHIPS & COMMUNITY ENGAGEMENT	1,168,800	1,212,500	(43,700)
ENVIRONMENTAL HEALTH	1,011,700	1,020,600	(8,900)
STREET SCENE SERVICES	4,242,100	4,304,900	(62,800)
ENGINEERING & ASSET MANAGEMENT	(3,312,500)	(3,336,600)	24,100
FINANCE & BUSINESS SERVICES	2,594,200	2,583,200	11,000
LEGAL & DEMOCRATIC SERVICES	1,464,100	1,462,400	1,700
HUMAN RESOURCES & CUSTOMER SERVICES	1,167,300	1,187,300	(20,000)
EXECUTIVE DIRECTORS	508,600	478,600	30,000
AUDIT & ASSURANCE	97,800	118,000	(20,200)
<b>NET SERVICE EXPENDITURE</b>	<b>11,087,300</b>	<b>11,102,300</b>	<b>(15,000)</b>
<b>CORPORATE EXPENDITURE</b>			
2 % PAY AWARD	0	275,000	(275,000)
PENSION AUTO ENROLMENT	10,000	0	10,000
CENTRAL CONTINGENCY	300,000	300,000	0
AUDIT FEES, BANK CHARGES NOT RECHARGED	142,300	142,300	0
GENERAL EXPENSES	132,200	132,200	0
INVESTMENT INCOME	(400,000)	(500,000)	100,000
APPRENTICESHIP LEVY	31,000	31,000	0
MINIMUM REVENUE PROVISION	241,900	241,900	0
<b>GROSS REQUIREMENT</b>	<b>11,544,700</b>	<b>11,724,700</b>	<b>(180,000)</b>
YEAR END ADJUSTMENTS	0	0	
<b>TOTAL NET REQUIREMENT BEFORE GOVERNMENT GRANTS</b>	<b>11,544,700</b>	<b>11,724,700</b>	<b>(180,000)</b>
REVENUE SUPPORT GRANT (RSG)	0	0	0
NNDR BASELINE GRANT	2,679,000	2,723,000	44,000
NNDR LEVY ACCOUNT SURPLUS	41,000	0	(41,000)
NEW HOMES BONUS	1,117,000	800,000	(317,000)
<b>TOTAL OF GOVERNMENT GRANTS</b>	<b>3,837,000</b>	<b>3,523,000</b>	<b>(314,000)</b>
NNDR GROWTH INCOME	388,000	563,700	175,700
<b>COUNCIL TAX REQUIREMENT</b>	<b>7,319,700</b>	<b>7,638,000</b>	<b>318,300</b>

## PLANNING & ECONOMIC DEVELOPMENT

<u>SUMMARY</u>	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
	£	£
STRATEGIC PLANNING	394,900	435,000
DEVELOPMENT CONTROL	679,200	553,000
BUILDING CONTROL	49,400	49,300
ECONOMIC DEVELOPMENT & REGENERATION	14,500	14,500
<b>TOTAL SERVICE COSTS</b>	<b>1,138,000</b>	<b>1,051,800</b>

## PLANNING & ECONOMIC DEVELOPMENT

<b><u>STRATEGIC PLANNING</u></b>	<b>2019/20 APPROVED BUDGET</b>	<b>2020/21 DRAFT BUDGET</b>
	£	£
EMPLOYEES' EXPENSES	431,900	546,700
TRANSPORT RELATED EXPENSES	1,100	1,100
SUPPLIES AND SERVICES	52,200	92,200
THIRD PARTY PAYMENTS	0	0
LOCAL DEVELOPMENT SCHEME	30,000	30,000
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<b>TOTAL DIRECT COSTS</b>	<b>515,200</b>	<b>670,000</b>
 INCOME	 120,300	 235,000
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<b>TOTAL INCOME</b>	<b>120,300</b>	<b>235,000</b>
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<b>TOTAL SERVICE COSTS</b>	<b>394,900</b>	<b>435,000</b>
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## PLANNING & ECONOMIC DEVELOPMENT

<u>DEVELOPMENT MANAGEMENT</u>	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
	£	£
EMPLOYEES' EXPENSES	1,305,900	1,311,800
TRANSPORT RELATED EXPENSES	4,500	5,000
SUPPLIES AND SERVICES	124,700	125,900
THIRD PARTY PAYMENTS	47,500	47,500
<b>TOTAL DIRECT COSTS</b>	<b>1,482,600</b>	<b>1,490,200</b>
LESS PLANNING APPLICATION FEE INCOME	663,200	762,000
LESS OTHER INCOME	140,200	175,200
<b>TOTAL INCOME</b>	<b>803,400</b>	<b>937,200</b>
<b>TOTAL SERVICE COSTS</b>	<b>679,200</b>	<b>553,000</b>

## PLANNING & ECONOMIC DEVELOPMENT

<b><u>BUILDING CONTROL</u></b>	<b>2019/20 APPROVED BUDGET</b>	<b>2020/21 DRAFT BUDGET</b>
	£	£
SUPPLIES AND SERVICES	200	1,300
THIRD PARTY PAYMENTS	49,200	52,000
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<b>TOTAL DIRECT COSTS</b>	<b>49,400</b>	<b>53,300</b>
LESS INCOME	0	4,000
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<b>TOTAL SERVICE COSTS</b>	<b>49,400</b>	<b>49,300</b>
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## PLANNING & ECONOMIC DEVELOPMENT

<b><u>ECONOMIC DEVELOPMENT &amp; REGEN</u></b>	<b>2019/20 APPROVED BUDGET</b>	<b>2020/21 DRAFT BUDGET</b>
	£	£
SUPPLIES AND SERVICES	14,500	14,500
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<b>TOTAL DIRECT COSTS</b>	<b>14,500</b>	<b>14,500</b>
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## HOUSING SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>SUMMARY</u></b>	£	£
HOUSING SERVICES	1,007,200	1,019,600
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<b>TOTAL SERVICE COSTS</b>	1,007,200	1,019,600
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## HOUSING SERVICES

<b><u>HOUSING SERVICES</u></b>	<b>2019/20 APPROVED BUDGET</b>	<b>2020/21 DRAFT BUDGET</b>
	£	£
EMPLOYEES' EXPENSES	852,600	856,700
TRANSPORT RELATED EXPENSES	2,000	3,000
SUPPLIES AND SERVICES	70,600	90,100
HOMELESSNESS COSTS	1,200,000	1,200,000
NEW HOUSING INITIATIVES	25,000	25,000
CHOICE BASED LETTINGS (CBL)	20,000	0
BAD DEBTS	0	0
<b>TOTAL DIRECT COSTS</b>	<b>2,170,200</b>	<b>2,174,800</b>
LESS HOMELESSNESS INCOME	870,000	870,000
LESS NEW HOUSING INITIATIVES CONTR'	0	0
LESS FLEXIBLE HOMELESSNESS SUPPORT	258,000	260,200
LESS OTHER HOUSING INCOME	35,000	25,000
	<u>1,163,000</u>	<u>1,155,200</u>
<b>TOTAL SERVICE COSTS</b>	<b>1,007,200</b>	<b>1,019,600</b>

## **PARTNERSHIPS & COMMUNITY ENGAGEMENT**

<b><u>SUMMARY</u></b>	<b>2019/20 APPROVED BUDGET</b>	<b>2020/21 DRAFT BUDGET</b>
	£	£
PARTNERSHIPS & COMMUNITY ENGAGEMENT UNIT	<b>651,800</b>	<b>681,600</b>
CORPORATE COMMUNICATIONS	<b>74,900</b>	<b>74,900</b>
YOUTH SERVICES	<b>5,000</b>	<b>0</b>
SPORTS DEVELOPMENT	<b>12,500</b>	<b>12,500</b>
COMMUNITY DEVELOPMENT	<b>14,100</b>	<b>15,100</b>
COMMUNITY SAFETY	<b>8,500</b>	<b>15,100</b>
CCTV	<b>0</b>	<b>6,000</b>
VOLUNTARY SECTOR GRANT AID	<b>402,000</b>	<b>407,300</b>
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<b>TOTAL SERVICE COSTS</b>	<b>1,168,800</b>	<b>1,212,500</b>
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## **PARTNERSHIPS & COMMUNITY ENGAGEMENT**

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>PARTNERSHIPS &amp; COMMUNITY ENGAGEMENT UNIT</u></b>		
	£	£
EMPLOYEES' EXPENSES	616,600	646,500
TRANSPORT RELATED EXPENSES	3,000	3,000
SUPPLIES AND SERVICES	20,200	20,100
AGENCY & CONTRACTED	12,000	12,000
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<b>TOTAL DIRECT COSTS</b>	<b>651,800</b>	<b>681,600</b>
LESS RESERVE FUNDING	0	0
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<b>TOTAL SERVICE COSTS</b>	<b>651,800</b>	<b>681,600</b>
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## PARTNERSHIPS & COMMUNITY ENGAGEMENT

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>CORPORATE COMMUNICATIONS</u></b>	£	£
SUPPLIES AND SERVICES		
CORPORATE PUBLICATIONS	61,700	61,700
CORPORATE CONSULTATION	9,000	9,000
MISC SUPPLIES AND SERVICES	4,200	4,200
<b>TOTAL SERVICE COSTS</b>	<b>74,900</b>	<b>74,900</b>
	£	£
<b><u>YOUTH SERVICES</u></b>		
SUPPLIES AND SERVICES	5,000	0
<b>TOTAL SERVICE COSTS</b>	<b>5,000</b>	<b>0</b>
	£	£
<b><u>SPORTS DEVELOPMENT</u></b>		
SUPPLIES AND SERVICES	12,500	12,500
<b>TOTAL SERVICE COSTS</b>	<b>12,500</b>	<b>12,500</b>
	£	£
<b><u>COMMUNITY DEVELOPMENT</u></b>		
SUPPLIES & SERVICES	14,100	15,100
<b>TOTAL SERVICES COSTS</b>	<b>14,100</b>	<b>15,100</b>

## PARTNERSHIPS & COMMUNITY ENGAGEMENT

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>COMMUNITY SAFETY</u></b>	£	£
CRIME AND DISORDER COSTS	8,500	12,500
CONTRIBUTION TO PSCOs	128,000	130,600
<b>TOTAL DIRECT COST</b>	136,500	143,100
LESS FUNDING	128,000	128,000
<b>TOTAL SERVICE COSTS</b>	8,500	15,100
 <b><u>CCTV</u></b>		
PREMISES RELATED EXPENSES	53,000	53,000
AGENCY & CONTRACTED SERVICES	37,000	43,000
EQUIPMENT REPLACEMENT RESERVE	15,000	15,000
<b>TOTAL DIRECT COST</b>	105,000	111,000
LESS FUNDING	105,000	105,000
<b>TOTAL SERVICE COSTS</b>	0	6,000

## **PARTNERSHIPS & COMMUNITY ENGAGEMENT**

	<b>2019/20 APPROVED BUDGET</b>	<b>2020/21 DRAFT BUDGET</b>
<b><u>VOLUNTARY SECTOR GRANT AID</u></b>	£	£
GRANT AID TO LOCAL ORGANISATIONS	42,600	39,600
OTHER GRANTS	88,100	91,100
WARD IMPROVEMENT INITIATIVE SCHEME	19,500	19,500
GRANT AID TO CAB SERVICES	251,800	257,100
	402,000	407,300
<b>TOTAL SERVICE COSTS</b>	<b>402,000</b>	<b>407,300</b>

## ENVIRONMENTAL HEALTH

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>SUMMARY</u></b>	£	£
MISCELLANEOUS SERVICES	(189,200)	(170,700)
COMMUNITY TOILET SCHEME	12,000	12,000
DISABLED FACILITIES GRANTS	100,000	100,000
ENVIRONMENTAL HEALTH ADMINISTRATION	<u>1,088,900</u>	<u>1,079,300</u>
<b>TOTAL SERVICE COSTS</b>	<u><u>1,011,700</u></u>	<u><u>1,020,600</u></u>

## ENVIRONMENTAL HEALTH

<u>MISCELLANEOUS SERVICES</u>	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
	£	£
EMPLOYEES' EXPENSES	20,000	20,000
SUPPLIES AND SERVICES	39,800	40,300
THIRD PARTY PAYMENTS	27,500	26,000
	87,300	86,300
<b>LESS INCOME:</b>		
LICENCING INCOME	227,500	207,500
OTHER INCOME	49,000	49,500
	276,500	257,000
<b>TOTAL SERVICE COSTS</b>	(189,200)	(170,700)

## ENVIRONMENTAL HEALTH

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>COMMUNITY TOILET SCHEME</u></b>	£	£
SUPPLIES AND SERVICES	12,000	12,000
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<b>TOTAL SERVICE COSTS</b>	12,000	12,000
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## ENVIRONMENTAL HEALTH

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>DISABLED FACILITIES GRANT</u></b>	£	£
SUPPLIES & SERVICES	100,000	100,000
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<b>TOTAL SERVICE COSTS</b>	100,000	100,000
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## ENVIRONMENTAL HEALTH

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>ENVIRONMENTAL HEALTH ADMINISTRATION</u></b>	£	£
EMPLOYEES' EXPENSES	1,067,200	1,023,700
TRANSPORT RELATED EXPENSES	7,600	7,600
SUPPLIES AND SERVICES	46,800	48,000
<b>TOTAL DIRECT COSTS</b>	1,121,600	1,079,300
RESERVE FUNDING	32,700	0
<b>TOTAL SERVICE COSTS</b>	1,088,900	1,079,300



## STREET SCENE SERVICES

<b><u>SUMMARY</u></b>	<b>2019/20 APPROVED BUDGET</b>	<b>2020/21 DRAFT BUDGET</b>
	£	£
WASTE AND STREET SCENE UNIT	945,600	964,900
WASTE SERVICES	1,689,900	1,817,800
TRADE REFUSE	(217,300)	(216,100)
CLEANSING SERVICES	1,070,800	1,070,800
PARKS OPERATIONS	718,800	725,200
PARKS DEVELOPMENT & TREES	483,100	482,100
ALLOTMENTS	4,000	4,300
ALLUM LANE CEMETERY	67,400	69,200
PARKING SERVICES	(520,200)	(613,300)
<b>TOTAL SERVICE COSTS</b>	<b>4,242,100</b>	<b>4,304,900</b>

## STREET SCENE SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>WASTE AND STREET SCENE UNIT</u></b>	£	£
EMPLOYEES' EXPENSES	725,600	741,600
PREMISES RELATED EXPENSES	79,900	81,000
TRANSPORT RELATED EXPENSES	49,400	46,900
SUPPLIES AND SERVICES	90,700	95,400
<b>TOTAL SERVICE COSTS</b>	945,600	964,900

## STREET SCENE SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>WASTE SERVICES</u></b>	£	£
EMPLOYEES' EXPENSES	1,551,900	1,575,700
TRANSPORT RELATED EXPENSES	864,600	930,400
SUPPLIES AND SERVICES	135,100	136,600
THIRD PARTY PAYMENTS	199,700	227,500
	2,751,300	2,870,200
<b>TOTAL DIRECT COSTS</b>		
LESS INCOME	811,400	782,400
HCC GRANT	250,000	270,000
	1,689,900	1,817,800
<b>TOTAL SERVICE COSTS</b>	1,689,900	1,817,800

## STREET SCENE SERVICES

<u>TRADE REFUSE</u>	<b>2019/20 APPROVED BUDGET</b>	<b>2020/21 DRAFT BUDGET</b>
	£	£
EMPLOYEES' EXPENSES	67,400	67,400
TRANSPORT	53,300	56,000
SUPPLIES AND SERVICES	270,500	255,500
<b>TOTAL DIRECT COSTS</b>	<b>391,200</b>	<b>378,900</b>
LESS INCOME	608,500	595,000
<b>TOTAL SERVICE COSTS</b>	<b>(217,300)</b>	<b>(216,100)</b>

## STREET SCENE SERVICES

<u>CLEANSING SERVICES</u>	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
	£	£
EMPLOYEES' EXPENSES	781,700	786,400
TRANSPORT RELATED EXPENSES	251,800	258,100
SUPPLIES AND SERVICES	47,300	46,300
THIRD PARTY PAYMENTS	45,000	35,000
<b>TOTAL DIRECT COSTS</b>	<b>1,125,800</b>	<b>1,125,800</b>
LESS INCOME	55,000	55,000
<b>TOTAL SERVICE COSTS</b>	<b>1,070,800</b>	<b>1,070,800</b>

## STREET SCENE SERVICES

<u>PARKS OPERATIONS</u>	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
	£	£
PREMISES RELATED EXPENSES	120,900	110,600
SUPPLIES AND SERVICES	1,100	8,200
THIRD PARTY PAYMENTS	668,300	677,400
<b>TOTAL DIRECT COSTS</b>	<b>790,300</b>	<b>796,200</b>
<b>LESS INCOME:</b>		
PARKS INCOME	28,500	27,000
H.C.C. CONTRIBUTION	43,000	44,000
<b>TOTAL INCOME</b>	<b>71,500</b>	<b>71,000</b>
<b>TOTAL SERVICE COSTS</b>	<b>718,800</b>	<b>725,200</b>

## STREET SCENE SERVICES

<u>PARKS DEVELOPMENT &amp; TREES</u>	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
	£	£
EMPLOYEES' EXPENSES	260,600	268,800
PREMISES RELATED EXPENSES	12,400	11,700
TRANSPORT RELATED EXPENSES	1,100	3,100
SUPPLIES AND SERVICES	33,800	31,300
THIRD PARTY PAYMENTS	175,200	177,200
<b>TOTAL DIRECT COSTS</b>	<b>483,100</b>	<b>492,100</b>
<b>LESS INCOME:</b>		
PARKS DEVELOPMENT INCOME	0	10,000
<b>TOTAL INCOME</b>	<b>0</b>	<b>10,000</b>
<b>TOTAL SERVICE COSTS</b>	<b>483,100</b>	<b>482,100</b>

## STREET SCENE SERVICES

<u>ALLOTMENTS</u>	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
	£	£
PREMISES RELATED EXPENSES	3,000	3,300
THIRD PARTY PAYMENTS	<u>11,000</u>	<u>12,000</u>
<b>TOTAL DIRECT COSTS</b>	<b>14,000</b>	<b>15,300</b>
LESS INCOME	<u>10,000</u>	<u>11,000</u>
<b>TOTAL SERVICE COSTS</b>	<b>4,000</b>	<b>4,300</b>

## STREET SCENE SERVICES

<u>ALLUM LANE CEMETERY AND CLOSED GROUNDS</u>	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
	£	£
PREMISES RELATED EXPENSES	13,200	13,500
SUPPLIES AND SERVICES	42,300	42,300
THIRD PARTY PAYMENTS	95,900	97,400
<b>TOTAL DIRECT COSTS</b>	<b>151,400</b>	<b>153,200</b>
LESS INCOME	<b>84,000</b>	<b>84,000</b>
<b>TOTAL SERVICE COSTS</b>	<b>67,400</b>	<b>69,200</b>

## STREET SCENE SERVICES

<u>PARKING SERVICES</u>	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
	£	£
EMPLOYEES' EXPENSES	982,500	994,900
PREMISES RELATED EXPENSES :	195,000	195,000
TRANSPORT RELATED EXPENSES	21,000	21,000
SUPPLIES AND SERVICES	179,800	188,800
THIRD PARTY PAYMENTS	28,000	28,000
CONTRIBUTION TO SERVICES	253,000	253,000
REPAIRS AND RENEWALS FUND	140,000	140,000
<b>TOTAL DIRECT COSTS</b>	<b>1,799,300</b>	<b>1,820,700</b>
LESS INCOME	<b>2,319,500</b>	<b>2,434,000</b>
<b>TOTAL SERVICE COSTS</b>	<b>(520,200)</b>	<b>(613,300)</b>



## ENGINEERING SERVICES

<b><u>SUMMARY</u></b>	<b>2019/20 APPROVED BUDGET</b>	<b>2020/21 DRAFT BUDGET</b>
	<b>£</b>	<b>£</b>
HIGHWAY RELATED ITEMS	<b>11,200</b>	<b>11,200</b>
DRAINAGE SERVICES	<b>112,600</b>	<b>328,700</b>
<b>TOTAL SERVICE COSTS</b>	<b>123,800</b>	<b>339,900</b>

## ENGINEERING SERVICES

<b>HIGHWAY RELATED - RESIDUAL MAINTENANCE ITEMS</b>	<b>2019/20 APPROVED BUDGET</b>	<b>2020/21 DRAFT BUDGET</b>
	£	£
BUS SHELTERS - RENEWALS / MAINTENANCE	4,300	4,000
STREET FURNITURE AND SEATS	1,100	1,000
FOOTWAY LIGHTING	1,800	2,000
STREET NAMEPLATES/NOTICE BOARDS	20,500	20,500
TRAFFIC MANAGEMENT SCHEMES	1,600	1,500
TOWN CENTRE MANAGEMENT	3,100	3,400
INSPECT UNADOPTED ROADS/FOOTPATHS	2,700	2,700
STREET MARKETS & TRADING LICENSING	1,100	1,100
<b>TOTAL</b>	<b>36,200</b>	<b>36,200</b>
<b>LESS INCOME :</b> BOREHAMWOOD MARKET	<b>25,000</b>	<b>25,000</b>
<b>TOTAL SERVICE COSTS</b>	<b>11,200</b>	<b>11,200</b>

## ENGINEERING SERVICES

<u>DRAINAGE SERVICES</u>	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
	£	£
EMPLOYEES' EXPENSES	315,400	329,700
PREMISES RELATED EXPENSES	23,900	24,700
TRANSPORT RELATED EXPENSES	47,700	48,000
SUPPLIES AND SERVICES :	15,800	16,500
THIRD PARTY PAYMENTS	160,000	160,000
<b>TOTAL DIRECT COSTS</b>	<b>562,800</b>	<b>578,900</b>
<b>LESS INCOME</b>	<b>250,200</b>	<b>250,200</b>
<b>TOTAL NET COSTS</b>	<b>312,600</b>	<b>328,700</b>
<u>LESS</u>		
DRAINAGE RESERVE FUNDING	200,000	0
<b>TOTAL RECHARGED</b>	<b>200,000</b>	<b>0</b>
<b>TOTAL SERVICE COSTS</b>	<b>112,600</b>	<b>328,700</b>

## ASSET MANAGEMENT

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>SUMMARY</u></b>	£	£
CIVIC OFFICES	341,000	327,900
DEPOT SITES	15,700	15,700
RESIDUAL RESIDENTIAL PROPERTIES	(816,700)	(835,900)
COMMERCIAL PROPERTIES	(3,441,000)	(3,682,900)
GARAGES	(628,400)	(618,400)
LEISURE & COMMUNITY BUILDINGS	111,200	113,200
BUILDING MAINTENANCE PROGRAMME	415,800	415,800
ASSET MANAGEMENT UNIT	<u>566,100</u>	<u>588,100</u>
<b>TOTAL SERVICE COSTS</b>	<b><u>(3,436,300)</u></b>	<b><u>(3,676,500)</u></b>

## ASSET MANAGEMENT

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>CIVIC OFFICES</u></b>		
	£	£
PREMISES RELATED EXPENSES	567,100	571,900
SUPPLIES & SERVICES	89,900	91,100
<b>TOTAL DIRECT COSTS</b>	657,000	663,000
LESS INCOME	316,000	335,100
<b>TOTAL SERVICE COSTS</b>	341,000	327,900

## ASSET MANAGEMENT

	<b>2019/20 APPROVED BUDGET</b>	<b>2020/21 DRAFT BUDGET</b>
<b><u>DEPOT SITES</u></b>		
	£	£
PREMISES RELATED EXPENSES	15,700	15,700
	<hr/>	<hr/>
<b>TOTAL SERVICE COSTS</b>	<b>15,700</b>	<b>15,700</b>
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## ASSET MANAGEMENT

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
	£	£
<b><u>RESIDUAL RESIDENTIAL PROPERTIES</u></b>		
PREMISES RELATED EXPENSES	8,500	9,200
SUPPLIES & SERVICES	<u>3,800</u>	<u>5,800</u>
<b>TOTAL DIRECT COSTS</b>	<b>12,300</b>	<b>15,000</b>
LESS INCOME PLACES FOR PEOPLE H.A.	200,000	200,000
LESS INCOME EASTBURY RD	30,400	33,000
LESS INCOME RESIDUAL HOUSES	<u>598,600</u>	<u>617,900</u>
<b>TOTAL SERVICE COSTS</b>	<b>(816,700)</b>	<b>(835,900)</b>

## ASSET MANAGEMENT

<u>COMMERCIAL PROPERTIES</u>	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
	£	£
PREMISES RELATED EXPENSES	127,700	128,700
SUPPLIES & SERVICES	10,700	10,700
<b>TOTAL DIRECT COSTS</b>	<b>138,400</b>	<b>139,400</b>
<b>LESS INCOME :-</b>		
ELSTREE FILM STUDIOS	1,500,000	1,550,000
METROPOLIS	78,000	78,000
OAKRIDGE LANE DEPOT	60,000	60,000
LEISURE MANAGEMENT FEE	298,300	305,700
SUNDRY LEASES	249,100	249,100
CRANBORNE INDUSTRIAL ESTATE	167,500	171,600
OTHER COMMERCIAL PROPERTIES	1,226,500	1,407,900
<b>TOTAL INCOME</b>	<b>3,579,400</b>	<b>3,822,300</b>
<b>TOTAL SERVICE COSTS</b>	<b>(3,441,000)</b>	<b>(3,682,900)</b>



## ASSET MANAGEMENT

<b><u>GARAGES</u></b>	<b>2019/20 APPROVED BUDGET</b>	<b>2020/21 DRAFT BUDGET</b>
	£	£
PREMISES RELATED EXPENSES	80,000	80,000
<b>TOTAL DIRECT COSTS</b>	<b>80,000</b>	<b>80,000</b>
LESS INCOME	708,400	698,400
<b>TOTAL SERVICE COSTS</b>	<b>(628,400)</b>	<b>(618,400)</b>

## ASSET MANAGEMENT

<b><u>LEISURE &amp; COMMUNITY BUILDINGS</u></b>	<b>2019/20 APPROVED BUDGET</b>	<b>2020/21 DRAFT BUDGET</b>
	£	£
LEISURE CENTRES	59,800	61,600
COMMUNITY HALLS	15,700	15,700
BUSHEY COMMUNITY CENTRE	700	700
BUSHEY MUSEUM	40,500	40,700
<b>TOTAL DIRECT COSTS</b>	116,700	118,700
LESS INCOME FROM OAKMERE COMMUNITY CENTRE	5,500	5,500
<b>TOTAL SERVICE COSTS</b>	111,200	113,200
 <b><u>BUILDING MAINTENANCE PROGRAMME</u></b>	 £	 £
PREMISES RELATED EXPENSES	415,800	415,800
<b>TOTAL SERVICE COSTS</b>	415,800	415,800

## ASSET MANAGEMENT

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>ASSET MANAGEMENT UNIT</u></b>	£	£
EMPLOYEES' EXPENSES	540,800	560,800
TRANSPORT RELATED	2,300	2,300
SUPPLIES & SERVICES	24,000	24,000
THIRD PARTY PAYMENTS	9,000	11,000
<b>TOTAL DIRECT COSTS</b>	576,100	598,100
LESS INCOME (DISPOSAL TARGET)	10,000	10,000
<b>TOTAL SERVICE COSTS</b>	566,100	588,100

## FINANCE AND BUSINESS SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>SUMMARY</u></b>	£	£
NNDR COLLECTION COSTS	(160,100)	(160,100)
COUNCIL TAX COLLECTION	(177,000)	(177,000)
BENEFITS ADMINISTRATION	(349,000)	(306,400)
RENT ALLOWANCES	0	0
COUNCIL TAX REDUCTION	0	0
HOUSING BENEFIT	7,700	7,700
SHARED ANTI FRAUD SERVICE	81,800	87,300
PROCUREMENT	42,800	42,900
FINANCE UNIT	911,700	907,500
REVENUES UNIT	660,400	682,900
BENEFITS UNIT	533,900	434,100
INFORMATION TECHNOLOGY UNIT	1,022,400	1,044,700
TELEPHONES	19,600	19,600
<b>TOTAL SERVICE COSTS</b>	<b>2,594,200</b>	<b>2,583,200</b>

## FINANCE AND BUSINESS SERVICES

<u><b>COST OF NDR COLLECTION</b></u>	<b>2019/20 APPROVED BUDGET</b>	<b>2020/21 DRAFT BUDGET</b>
	£	£
SUPPLIES AND SERVICES	5,500	5,500
AGENCY & CONTRACTED SERVICES	3,500	3,500
<b>TOTAL DIRECT COSTS</b>	<b>9,000</b>	<b>9,000</b>
COURT COSTS	17,000	17,000
LESS INCOME	152,100	152,100
<b>TOTAL SERVICE COSTS</b>	<b>(160,100)</b>	<b>(160,100)</b>

## FINANCE AND BUSINESS SERVICES

<u>COUNCIL TAX</u>	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
	£	£
SUPPLIES AND SERVICES	75,000	75,000
AGENCY & CONTRACTED SERVICES	3,000	3,000
<b>TOTAL DIRECT COSTS</b>	<b>78,000</b>	<b>78,000</b>
LESS INCOME COURT COSTS	255,000	255,000
<b>TOTAL SERVICE COSTS</b>	<b>(177,000)</b>	<b>(177,000)</b>
<b><u>BENEFITS ADMINISTRATION</u></b>		
SUPPLIES AND SERVICES	28,900	32,400
<b>TOTAL DIRECT COSTS</b>	<b>28,900</b>	<b>32,400</b>
LESS INCOME:		
UNIVERSAL CREDIT GRANT	0	0
GOVERNMENT SUBSIDY	377,900	338,800
<b>TOTAL SERVICE COSTS</b>	<b>(349,000)</b>	<b>(306,400)</b>

## FINANCE AND BUSINESS SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>RENT ALLOWANCES</u></b>		
	£	£
ALLOWANCES PAID	38,500,000	38,500,000
LESS INCOME:		
GOVERNMENT SUBSIDY	<u>38,500,000</u>	<u>38,500,000</u>
<b>TOTAL SERVICE COSTS</b>	<b>0</b>	<b>0</b>
<b><u>COUNCIL TAX REDUCTION</u></b>		
ALLOWANCES PAID	5,800,000	5,800,000
LESS INCOME:		
COLLECTION FUND	<u>5,800,000</u>	<u>5,800,000</u>
<b>TOTAL SERVICE COSTS</b>	<b>0</b>	<b>0</b>
<b><u>HOUSING BENEFIT (LOCAL SCHEMES)</u></b>		
HOUSING BENEFIT (NOT MET BY SUBSIDY)	27,700	27,700
FUNDED BY DEPT OF WORKS & PENSIONS	<u>20,000</u>	<u>20,000</u>
<b>TOTAL SERVICE COSTS</b>	<b>7,700</b>	<b>7,700</b>

## FINANCE AND BUSINESS SERVICES

<u>SHARED ANTI FRAUD SERVICE</u>	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
	£	£
SUPPLIES & SERVICES	0	4,100
AGENCY & CONTRACTED SERVICES	81,800	83,200
<b>TOTAL SERVICE COSTS</b>	<b>81,800</b>	<b>87,300</b>
<u>PROCUREMENT</u>		
EMPLOYEES' EXPENSES	42,800	42,900
<b>TOTAL SERVICE COSTS</b>	<b>42,800</b>	<b>42,900</b>



## FINANCE AND BUSINESS SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>FINANCE UNIT</u></b>		
	£	£
EMPLOYEES' EXPENSES	810,800	805,600
TRANSPORT RELATED EXPENSES	2,400	2,000
SUPPLIES AND SERVICES	121,900	123,300
AGENCY & CONTRACTED SERVICES	500	500
	<hr/>	<hr/>
<b>TOTAL DIRECT COSTS</b>	<b>935,600</b>	<b>931,400</b>
LESS INCOME	<u>23,900</u>	<u>23,900</u>
<b>TOTAL COSTS</b>	<b>911,700</b>	<b>907,500</b>
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## FINANCE AND BUSINESS SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>REVENUES SECTION</u></b>		
	£	£
EMPLOYEES' EXPENSES	592,700	601,900
TRANSPORT RELATED EXPENSES	4,500	5,000
SUPPLIES AND SERVICES	52,100	76,000
AGENCY & CONTRACTED SERVICES	11,100	30,000
FUNDING	0	30,000
<b>TOTAL COSTS</b>	<b>660,400</b>	<b>682,900</b>
 <b><u>BENEFITS SECTION</u></b>		
	£	£
EMPLOYEES' EXPENSES	524,300	498,300
TRANSPORT RELATED EXPENSES	500	0
SUPPLIES AND SERVICES	32,800	36,400
LESS FUNDING	23,700	100,600
<b>TOTAL COSTS</b>	<b>533,900</b>	<b>434,100</b>

## FINANCE AND BUSINESS SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>INFORMATION DIGITAL SERVICES UNIT (IDS)</u></b>	£	£
EMPLOYEES' EXPENSES	602,000	612,800
TRANSPORT RELATED EXPENSES	2,000	2,000
SUPPLIES AND SERVICES	346,500	346,500
AGENCY & CONTRACTED SERVICES	78,200	89,700
<b>TOTAL DIRECT COSTS</b>	<b>1,028,700</b>	<b>1,051,000</b>
LESS INCOME	6,300	6,300
<b>TOTAL SERVICE COSTS</b>	<b>1,022,400</b>	<b>1,044,700</b>

## FINANCE AND BUSINESS SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>CIVIC OFFICE TELEPHONES</u></b>	£	£
SWITCHBOARD	19,600	19,600
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<b>TOTAL SERVICE COSTS</b>	<b>19,600</b>	<b>19,600</b>
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## LEGAL & DEMOCRATIC SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>SUMMARY</u></b>	£	£
LOCAL LAND CHARGES	(48,900)	(50,300)
ELECTORAL REGISTRATION	199,400	209,700
LOCAL ELECTIONS	33,300	35,000
LEGAL SERVICES BUSINESS UNIT	511,100	486,200
MAYORAL BUDGET (CIVIC EXPENSES)	44,100	44,100
SURGERIES	1,300	1,300
MEMBERS ALLOWANCES	389,700	389,700
MEETINGS/MEMBERS COSTS	72,100	75,800
DEMOCRATIC SERVICES BUSINESS UNIT	262,000	270,900
<b>TOTAL SERVICE COSTS</b>	1,464,100	1,462,400

## LEGAL & DEMOCRATIC SERVICES

<u>LOCAL LAND CHARGES</u>	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
	£	£
EMPLOYEES' EXPENSES	72,700	78,500
TRANSPORT RELATED EXPENSES	200	200
SUPPLIES AND SERVICES	40,200	33,000
<b>TOTAL DIRECT COSTS</b>	<b>113,100</b>	<b>111,700</b>
LESS INCOME	162,000	162,000
<b>TOTAL SERVICE COSTS</b>	<b>(48,900)</b>	<b>(50,300)</b>

## LEGAL & DEMOCRATIC SERVICES

<b><u>ELECTORAL REGISTRATION</u></b>	<b>2019/20 APPROVED BUDGET</b>	<b>2020/21 DRAFT BUDGET</b>
	<b>£</b>	<b>£</b>
EMPLOYEES' EXPENSES	<b>132,200</b>	<b>137,400</b>
TRANSPORT RELATED EXPENSES	<b>1,000</b>	<b>1,000</b>
SUPPLIES AND SERVICES	<b><u>68,200</u></b>	<b><u>73,300</u></b>
<b>TOTAL DIRECT COSTS</b>	<b>201,400</b>	<b>211,700</b>
LESS INCOME	<b><u>2,000</u></b>	<b><u>2,000</u></b>
<b>TOTAL SERVICE COSTS</b>	<b><u><u>199,400</u></u></b>	<b><u><u>209,700</u></u></b>

## LEGAL & DEMOCRATIC SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
	£	£
<b><u>LOCAL ELECTIONS</u></b>		
EMPLOYEES' EXPENSES	72,200	0
PREMISES RELATED EXPENSES	9,500	0
TRANSPORT RELATED EXPENSES	3,500	0
SUPPLIES AND SERVICES	24,800	1,000
TRANSFER PAYMENTS	0	34,000
<b>TOTAL DIRECT COSTS</b>	<b>110,000</b>	<b>35,000</b>
LESS RESERVE FUNDING	76,700	0
<b>TOTAL SERVICE COSTS</b>	<b>33,300</b>	<b>35,000</b>



## LEGAL & DEMOCRATIC SERVICES

<u>LEGAL SERVICES BUSINESS UNIT</u>	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
	£	£
EMPLOYEES' EXPENSES	504,400	551,000
TRANSPORT RELATED EXPENSES	400	400
SUPPLIES AND SERVICES	41,300	46,800
<b>TOTAL DIRECT COSTS</b>	<b>546,100</b>	<b>598,200</b>
LESS INCOME FUNDING	35,000	35,000
	<b>0</b>	<b>77,000</b>
<b>TOTAL COSTS</b>	<b>511,100</b>	<b>486,200</b>

## LEGAL & DEMOCRATIC SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>MAYORAL BUDGET (CIVIC EXPENSES)</u></b>	£	£
MAYOR/DEPUTY MAYOR ALLOWANCE	5,600	5,600
CIVIC TRANSPORT	7,900	7,900
GENERAL CIVIC EXPENSES	10,700	10,700
CIVIC DINNER	19,900	19,900
<b>TOTAL SERVICE COSTS</b>	<b>44,100</b>	<b>44,100</b>
 <b><u>SURGERIES</u></b>		
HALL HIRE	1,000	1,000
SUPPLIES AND SERVICES	300	300
<b>TOTAL SERVICE COSTS</b>	<b>1,300</b>	<b>1,300</b>
 <b><u>MEMBERS' ALLOWANCES</u></b>		
MEMBERS BASIC ALLOWANCES	248,300	248,300
SPECIAL RESPONSIBILITY ALLOWANCE	139,000	139,000
CHILDCARE / DEPENDENTS ALLOWANCE	400	400
TRANSPORT RELATED	2,000	2,000
<b>TOTAL SERVICE COSTS</b>	<b>389,700</b>	<b>389,700</b>

## LEGAL & DEMOCRATIC SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<u><b>COSTS ASSOCIATED WITH MEETINGS/MEMBERS</b></u>	£	£
OVERVIEW & SCRUTINY COMMITTEES	8,800	8,800
INDEPENDENT REMUNERATION PANEL	3,900	3,900
STANDARDS COMMITTEES	2,400	2,400
CABINET EXPENSES	6,200	6,400
SUPPLIES AND SERVICES	50,800	54,300
<b>TOTAL SERVICE COSTS</b>	72,100	75,800

## LEGAL & DEMOCRATIC SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>DEMOCRATIC SERVICES UNIT</u></b>	£	£
EMPLOYEES' EXPENSES	245,600	254,200
TRANSPORT RELATED EXPENSES	500	500
SUPPLIES AND SERVICES	<u>15,900</u>	<u>16,200</u>
<b>TOTAL COSTS</b>	<b><u>262,000</u></b>	<b><u>270,900</u></b>

## HUMAN RESOURCES & CUSTOMER SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<u>SUMMARY</u>	£	£
CUSTOMER RELATIONSHIP MANAGEMENT	722,800	725,500
DESIGN & PRINT SERVICES	(5,300)	(4,900)
CIVIC OFFICES REFRESHMENTS	0	0
CIVIC OFFICE KEEPERS	89,000	103,700
HEALTH & SAFETY	3,000	3,000
STRATEGIC TRAINING	30,000	30,000
HUMAN RESOURCES	327,800	330,000
<b>TOTAL SERVICE COSTS</b>	<b>1,167,300</b>	<b>1,187,300</b>

## HUMAN RESOURCES & CUSTOMER SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>HUMAN RESOURCES</u></b>	£	£
EMPLOYEES' EXPENSES	281,400	283,300
TRANSPORT RELATED EXPENSES	600	600
SUPPLIES AND SERVICES	14,900	15,200
AGENCY & CONTRACTED	30,900	30,900
	327,800	330,000
<b>TOTAL SERVICE COSTS</b>	<b>327,800</b>	<b>330,000</b>

## HUMAN RESOURCES & CUSTOMER SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>CUSTOMER RELATIONSHIP MANAGEMENT</u></b>	£	£
EMPLOYEES' EXPENSES	662,000	687,200
TRANSPORT RELATED EXPENSES	600	600
SUPPLIES AND SERVICES	32,400	45,400
THIRD PARTY PAYMENTS	32,800	0
<b>TOTAL DIRECT COST</b>	<b>727,800</b>	<b>733,200</b>
LESS: INCOME	5,000	7,700
<b>NET DIRECT COSTS</b>	<b>722,800</b>	<b>725,500</b>
<b><u>CIVIC OFFICE KEEPERS</u></b>	£	£
EMPLOYEES' EXPENSES	46,000	46,200
SUPPLIES AND SERVICES	300	300
THIRD PARTY PAYMENTS	42,700	57,200
<b>TOTAL COSTS</b>	<b>89,000</b>	<b>103,700</b>

## HUMAN RESOURCES & CUSTOMER SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>DESIGN &amp; PRINT SERVICES</u></b>	£	£
EMPLOYEES' EXPENSES	100,000	100,400
TRANSPORT RELATED EXPENSES	400	400
SUPPLIES AND SERVICES	44,500	44,500
THIRD PARTY PAYMENTS	61,800	61,800
<b>TOTAL DIRECT COSTS</b>	<b>206,700</b>	<b>207,100</b>
LESS INTERNAL RECHARGES	152,000	152,000
LESS EXTERNAL CHARGES	60,000	60,000
<b>NET DIRECT COSTS</b>	<b>(5,300)</b>	<b>(4,900)</b>

## HUMAN RESOURCES & CUSTOMER SERVICES

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>CIVIC OFFICES REFRESHMENTS</u></b>	£	£
THIRD PARTY PAYMENTS	0	0
<b>TOTAL SERVICE COSTS</b>	0	0
<b><u>HEALTH &amp; SAFETY</u></b>		
SUPPLIES AND SERVICES	3,000	3,000
<b>TOTAL SERVICE COSTS</b>	3,000	3,000
<b><u>STRATEGIC TRAINING</u></b>	£	£
SUPPLIES AND SERVICES	30,000	30,000
<b>TOTAL SERVICE COSTS</b>	30,000	30,000



## EXECUTIVE DIRECTORS

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<b><u>EXECUTIVE DIRECTORS</u></b>	£	£
EMPLOYEES' EXPENSES	489,500	459,500
TRANSPORT RELATED EXPENSES	1,800	1,800
SUPPLIES AND SERVICES	17,300	17,300
<b>TOTAL DIRECT COSTS</b>	508,600	478,600

## AUDIT & ASSURANCE

SUMMARY	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
SHARED INTERNAL AUDIT SERVICE	92,800	113,000
RISK MANAGEMENT	5,000	5,000
TOTAL SERVICE COSTS	97,800	118,000

## AUDIT & ASSURANCE

	2019/20 APPROVED BUDGET	2020/21 DRAFT BUDGET
<u>SHARED INTERNAL AUDIT SERVICE</u>	£	£
EMPLOYEES' EXPENSES	92,800	113,000
TOTAL DIRECT COSTS	92,800	113,000
<u>RISK MANAGEMENT</u>	£	£
EMPLOYEES' EXPENSES	5,000	5,000
TOTAL COSTS	5,000	5,000

## FINANCE & BUSINESS SERVICES

<b><u>GENERAL EXPENSES</u></b>	<b>2019/20 APPROVED BUDGET</b>	<b>2020/21 DRAFT BUDGET</b>
<b>RECHARGED TO SERVICES</b>	<b>£</b>	<b>£</b>
PENSION INCREASE	1,600	0
STAFF SERVICE AWARDS	23,000	23,000
MEDICAL	12,300	12,300
JOBS GO PUBLIC	6,300	6,300
EMPLOYEE ASSISTANCE PROGRAMME	14,200	14,200
CHILDCARE	1,600	1,600
SECURITY SERVICES	4,300	4,300
COURIER	1,300	1,300
COUNCIL CHAMBER WEB CASTING	14,800	14,800
TELEPHONE SYSTEM	10,000	10,000
FRANKING MACHINE	2,300	2,300
LICENCES	2,500	2,500
SUBSCRIPTIONS	38,000	38,000
E MAIL ALERTS	0	0
MISCELLANEOUS	0	1,600
<b>TOTAL DIRECT COSTS</b>	<b>132,200</b>	<b>132,200</b>
<b><u>GENERAL EXPENSES</u></b>		
<b>NOT RECHARGED TO SERVICES</b>		
BANK CHARGES	66,000	66,000
EXTERNAL AUDIT FEE	76,300	76,300
<b>TOTAL DIRECT COSTS</b>	<b>142,300</b>	<b>142,300</b>