

**APPENDIX B2**

**GENERAL FUND BUDGET SUMMARY 2016/17**

<b>2014/15 ACTUAL</b>		<b>2015/16 APPROVED BUDGET</b>	<b>2016/17 DRAFT BUDGET</b>
£		£	£
881,634	PLANNING & BUILDING CONTROL	920,900	<b>1,017,790</b>
742,450	HOUSING SERVICES	638,090	<b>707,000</b>
884,344	ENVIRONMENTAL HEALTH	1,018,580	<b>1,017,510</b>
4,247,560	STREET SCENE SERVICES	4,411,580	<b>4,311,370</b>
37,047	ENGINEERING SERVICES	37,340	<b>36,470</b>
(2,838,624)	ASSET MANAGEMENT	(3,021,190)	(3,120,140)
2,202,378	PARTNERSHIPS & COMMUNITY ENGAGEMENT	2,226,000	<b>2,178,720</b>
2,090,400	FINANCE & BUSINESS SERVICES	2,068,640	<b>2,173,270</b>
1,312,094	LEGAL & DEMOCRATIC SERVICES	1,274,590	<b>1,232,660</b>
1,126,011	HUMAN RESOURCES & CUSTOMER SERVICES	1,157,350	<b>1,124,760</b>
633,287	DIRECTORS	648,550	<b>644,910</b>
116,056	AUDIT & ASSURANCE	106,880	<b>106,880</b>
<b>11,434,637</b>	<b>NET SERVICE EXPENDITURE</b>	<b>11,487,310</b>	<b>11,431,200</b>
	<b>CORPORATE EXPENDITURE</b>		
137,256	CENTRAL CONTINGENCY	321,280	<b>300,000</b>
151,424	AUDIT FEES, BANK CHARGES NOT RECHARGED	158,430	<b>138,600</b>
136,853	GENERAL EXPENSES	134,120	<b>131,850</b>
0	PAY AWARD 1%	0	<b>129,250</b>
0	NI INCREASE	0	<b>30,000</b>
0	INSURANCE INCREASE	0	<b>7,000</b>
(221,789)	INVESTMENT INCOME	(246,000)	(220,000)
0	POSTAGE SAVINGS	0	(8,000)
50,000	PAY STRATEGY	40,000	<b>0</b>
<b>11,688,381</b>	<b>GROSS REQUIREMENT</b>	<b>11,895,140</b>	<b>11,939,900</b>
533,932	YEAR END ADJUSTMENTS	0	<b>0</b>
72,657	TRANSFER TO RESERVES	0	<b>0</b>
<b>12,294,970</b>	<b>TOTAL NET REQUIREMENT BEFORE GOVERNMENT GRANTS</b>	<b>11,895,140</b>	<b>11,939,900</b>
2,636,280	* RSG	* 1,825,370	<b>1,250,510</b>
66,590	* COUNCIL TAX FREEZE GRANT	* 67,890	<b>0</b>
2,424,900	* NNDR BASELINE GRANT	* 2,471,240	<b>2,491,830</b>
1,148,380	NEW HOMES BONUS	1,148,380	<b>1,189,010</b>
<b>6,276,150</b>	<b>TOTAL OF GOVERNMENT GRANTS</b>	<b>5,512,880</b>	<b>4,931,350</b>
0	* NNDR GROWTH INCOME	* 251,660	<b>675,000</b>
<b>6,018,820</b>	<b>COUNCIL TAX REQUIREMENT</b>	<b>6,130,600</b>	<b>6,333,550</b>

\* 2014/15 and 2015/16 funding figures have been restated to show Council Tax Support funding within RSG rather than in the Council Tax Requirement and to include rolled in Council Tax Freeze Grant

## PLANNING & BUILDING CONTROL

2014/15 ACTUAL	<b><u>SUMMARY</u></b>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
541,414	PLANNING POLICY	436,460	424,790
359,465	DEVELOPMENT CONTROL	438,100	546,660
(19,245)	BUILDING CONTROL	46,340	46,340
<hr/> 881,634 <hr/> <hr/>	<b>TOTAL SERVICE COSTS</b>	<hr/> 920,900 <hr/> <hr/>	<hr/> 1,017,790 <hr/> <hr/>

## PLANNING & BUILDING CONTROL

2014/15 ACTUAL	<u>PLANNING POLICY</u>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
423,103	EMPLOYEES' EXPENSES	392,130	397,560
2,061	TRANSPORT RELATED EXPENSES	1,100	1,100
68,618	SUPPLIES AND SERVICES	37,730	35,630
20,000	COMMUNITY SHOPPER	21,220	20,000
200	AGENCY & CONTRACTED SERVICES	0	0
49,268	LOCAL DEVELOPMENT SCHEME	30,000	30,000
<hr/>			
563,250	<b>TOTAL DIRECT COSTS</b>	<b>482,180</b>	<b>484,290</b>
21,836	INCOME	24,500	39,500
0	COMMUNITY SHOPPER RESERVE FUNDED	21,220	20,000
21,836	<b>TOTAL INCOME</b>	<b>45,720</b>	<b>59,500</b>
<hr/>			
541,414	<b>TOTAL SERVICE COSTS</b>	<b>436,460</b>	<b>424,790</b>
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## PLANNING & BUILDING CONTROL

2014/15 ACTUAL	<u>DEVELOPMENT MANAGEMENT</u>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
994,072	EMPLOYEES' EXPENSES	855,260	963,820
3,711	TRANSPORT RELATED EXPENSES	4,250	4,250
152,733	SUPPLIES AND SERVICES	118,990	118,990
39,195	AGENCY & CONTRACTED SERVICES	22,500	22,500
11,879			
1,201,590	<b>TOTAL DIRECT COSTS</b>	<b>1,001,000</b>	<b>1,109,560</b>
753,848	LESS PLANNING APPLICATION FEE INCOME	497,700	497,700
88,277	LESS OTHER INCOME	65,200	65,200
842,125	<b>TOTAL INCOME</b>	<b>562,900</b>	<b>562,900</b>
359,465	<b>TOTAL SERVICE COSTS</b>	<b>438,100</b>	<b>546,660</b>

## PLANNING & BUILDING CONTROL

2014/15 ACTUAL	<u>BUILDING CONTROL</u>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
343,459	EMPLOYEES' EXPENSES	366,650	355,250
10,714	TRANSPORT RELATED EXPENSES	13,000	13,000
43,576	SUPPLIES AND SERVICES	32,490	43,890
(19,209)	BAD DEBT PROVISION	0	0
1,685	AGENCY & CONTRACTED SERVICES	3,500	3,500
380,225	<b>TOTAL DIRECT COSTS</b>	<b>415,640</b>	<b>415,640</b>
399,470	LESS INCOME	369,300	369,300
(19,245)	<b>TOTAL SERVICE COSTS</b>	<b>46,340</b>	<b>46,340</b>

## HOUSING SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>SUMMARY</u></b>	£	£
742,450	HOUSING SERVICES	<b>638,090</b>	<b>707,000</b>
742,450	<b>TOTAL SERVICE COSTS</b>	<b>638,090</b>	<b>707,000</b>
742,450		638,090	707,000

## HOUSING SERVICES

2014/15 ACTUAL	<b><u>HOUSING SERVICES</u></b>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
540,440	EMPLOYEES' EXPENSES	496,990	496,500
2,759	TRANSPORT RELATED EXPENSES	4,000	3,000
38,376	SUPPLIES AND SERVICES	62,100	62,500
849,453	HOMELESSNESS COSTS	720,000	960,000
25,182	NEW HOUSING INITIATIVES	25,000	25,000
13,700	CHOICE BASED LETTINGS (CBL)	20,000	20,000
43,035	BAD DEBT PROVISION	0	0
1,512,945	<b>TOTAL DIRECT COSTS</b>	<b>1,328,090</b>	<b>1,567,000</b>
695,145	LESS HOMELESSNESS INCOME	561,600	816,000
75,350	LESS NEW HOUSING INITIATIVES CONTR'	70,000	0
0	LESS HOMELESSNESS RESERVE	58,400	44,000
742,450	<b>TOTAL SERVICE COSTS</b>	<b>638,090</b>	<b>707,000</b>

## ENVIRONMENTAL HEALTH

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>SUMMARY</u></b>	£	£
(198,743)	MISCELLANEOUS SERVICES	<b>(205,000)</b>	<b>(200,000)</b>
9,781	COMMUNITY TOILET SCHEME	<b>12,000</b>	<b>12,000</b>
28,896	EMERGENCY PLANNING	<b>33,000</b>	<b>33,000</b>
928,621	ENVIRONMENTAL HEALTH ADMINISTRATION	<b>1,038,580</b>	<b>1,032,510</b>
115,789	DISABLED FACILITIES GRANTS	<b>140,000</b>	<b>140,000</b>
<hr/> 884,344 <hr/> <hr/>	<b>TOTAL SERVICE COSTS</b>	<hr/> <b>1,018,580</b> <hr/> <hr/>	<hr/> <b>1,017,510</b> <hr/> <hr/>

## ENVIRONMENTAL HEALTH

2014/15 ACTUAL	<u>MISCELLANEOUS SERVICES</u>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
	EMPLOYEES EXPENSES		
18,397	MISC. PUBLIC HEALTH & LICENSING	23,000	23,000
20,617	HEALTH ACTS - DOG CONTROL	12,500	9,500
17,164	POLLUTION	18,000	18,000
38,875	FOOD SAFETY	58,000	58,000
8,486	CONTAMINATED LAND	8,000	8,000
<hr/> 103,539	<b>TOTAL DIRECT COSTS</b>	<hr/> 119,500	<hr/> 116,500
	LESS INCOME:		
286,011	MISC. PUBLIC HEALTH & LICENSING	297,500	289,500
2,456	HEALTH ACTS - DOG CONTROL	2,000	2,000
8,560	POLLUTION	5,000	5,000
5,255	FOOD SAFETY	20,000	20,000
<hr/> 302,282	<b>TOTAL INCOME</b>	<hr/> 324,500	<hr/> 316,500
<hr/> (198,743)	<b>TOTAL SERVICE COSTS</b>	<hr/> (205,000)	<hr/> (200,000)



## ENVIRONMENTAL HEALTH

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
	<b><u>COMMUNITY TOILET SCHEME</u></b>		
522	PREMISES RELATED EXPENSES	0	0
9,259	SUPPLIES AND SERVICES	12,000	12,000
<hr/> 9,781	<b>TOTAL DIRECT COSTS</b>	<hr/> 12,000	<hr/> 12,000
	<b><u>EMERGENCY PLANNING</u></b>		
28,500	EMPLOYEES' EXPENSES	30,000	30,000
396	SUPPLIES AND SERVICES	3,000	3,000
<hr/> 28,896	<b>TOTAL DIRECT COSTS</b>	<hr/> 33,000	<hr/> 33,000

## ENVIRONMENTAL HEALTH

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
	<b><u>ENVIRONMENTAL HEALTH ADMINISTRATION</u></b>		
£		£	£
890,489	EMPLOYEES' EXPENSES	978,920	974,860
6,866	TRANSPORT RELATED EXPENSES	11,000	11,000
31,266	SUPPLIES AND SERVICES	48,660	46,650
<hr/>		<hr/>	<hr/>
928,621	<b>NET DIRECT SERVICE COSTS</b>	1,038,580	1,032,510
<hr/> <hr/>		<hr/> <hr/>	<hr/> <hr/>

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
	<b><u>DISABLED FACILITIES GRANTS</u></b>		
£		£	£
353,506	DISABLED FACILITIES GRANT	373,000	373,000
<u>(237,717)</u>	LESS FUNDING FROM DCLG	<u>(233,000)</u>	<u>(233,000)</u>
115,789	<b>TOTAL SERVICE COSTS</b>	140,000	140,000
<hr/> <hr/>		<hr/> <hr/>	<hr/> <hr/>

## STREET SCENE SERVICES

2014/15 ACTUAL	<b><u>SUMMARY</u></b>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
1,104,755	WASTE AND STREET SCENE UNIT	1,143,190	1,168,460
1,599,691	WASTE SERVICES	1,529,380	1,558,860
(212,424)	TRADE REFUSE	(156,100)	(209,630)
978,480	CLEANSING SERVICES	1,009,050	1,002,280
1,064,242	PARKS & AMENITY AREAS	1,078,180	1,086,540
6,021	ALLOTMENTS	4,100	4,100
52,726	ALLUM LANE CEMETERY	56,480	57,160
(345,931)	PARKING SERVICES	(252,700)	(356,400)
<hr/> 4,247,560 <hr/> <hr/>	<b>TOTAL SERVICE COSTS</b>	<hr/> 4,411,580 <hr/> <hr/>	<hr/> 4,311,370 <hr/> <hr/>

## STREET SCENE SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>WASTE AND STREET SCENE UNIT</u></b>	£	£
852,900	EMPLOYEES' EXPENSES	906,880	929,850
109,633	PREMISES RELATED EXPENSES	101,020	104,750
46,399	TRANSPORT RELATED EXPENSES	43,530	40,700
95,823	SUPPLIES AND SERVICES	91,760	93,160
<hr/> 1,104,755 <hr/>	<b>TOTAL SERVICE COSTS</b>	<hr/> 1,143,190 <hr/>	<hr/> 1,168,460 <hr/>

## STREET SCENE SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>WASTE SERVICES</u></b>	£	£
1,402,796	EMPLOYEES' EXPENSES	1,444,230	1,448,990
896,820	TRANSPORT RELATED EXPENSES	924,420	884,170
113,399	SUPPLIES AND SERVICES	128,000	124,200
31,592	AGENCY & CONTRACTED SERVICES	6,000	2,000
118,474	BAD DEBT PROVISION		
<hr/> 2,563,081 <hr/>	<b>TOTAL DIRECT COSTS</b>	<hr/> 2,502,650 <hr/>	<hr/> 2,459,360 <hr/>
963,390	LESS INCOME	612,320	650,500
0	HCC GRANT	250,000	250,000
0	RESERVE FUNDING	110,950	0
<hr/> 1,599,691 <hr/>	<b>TOTAL SERVICE COSTS</b>	<hr/> 1,529,380 <hr/>	<hr/> 1,558,860 <hr/>

## STREET SCENE SERVICES

2014/15 ACTUAL	<u>TRADE REFUSE</u>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
68,738	EMPLOYEES' EXPENSES	84,030	76,690
41,466	TRANSPORT	55,270	53,360
259,092	SUPPLIES AND SERVICES	285,600	250,620
369,296	<b>TOTAL DIRECT COSTS</b>	<b>424,900</b>	<b>380,670</b>
581,720	LESS INCOME	581,000	590,300
(212,424)	<b>TOTAL SERVICE COST</b>	<b>(156,100)</b>	<b>(209,630)</b>

## STREET SCENE SERVICES

2014/15 ACTUAL	<u>CLEANSING SERVICES</u>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
701,960	EMPLOYEES' EXPENSES	712,370	723,470
246,170	TRANSPORT RELATED EXPENSES	250,440	237,670
40,225	SUPPLIES AND SERVICES	51,240	51,140
44,382	AGENCY & CONTRACTED SERVICES	50,000	45,000
1,032,737	<b>TOTAL DIRECT COSTS</b>	<b>1,064,050</b>	<b>1,057,280</b>
54,257	LESS INCOME	55,000	55,000
978,480	<b>TOTAL SERVICE COSTS</b>	<b>1,009,050</b>	<b>1,002,280</b>

## STREET SCENE SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
	<b><u>PARKS &amp; AMENITY AREAS</u></b>		
£		£	£
151,071	PREMISES RELATED EXPENSES	150,570	150,930
35,998	SUPPLIES AND SERVICES	35,500	35,500
54,767	ROSE GARDEN	53,500	53,500
<u>965,745</u>	GROUNDS MAINTENANCE	<u>977,060</u>	<u>984,640</u>
1,207,581	<b>TOTAL DIRECT COSTS</b>	1,216,630	1,224,570
	LESS INCOME:		
24,263	PARKS INCOME	30,500	29,000
105,791	H.C.C. CONTRIBUTION	107,950	109,030
<u>13,285</u>	GRANTS & SUBSIDIES		
143,339	<b>TOTAL INCOME</b>	<u>138,450</u>	<u>138,030</u>
1,064,242	<b>TOTAL SERVICE COSTS</b>	<u>1,078,180</u>	<u>1,086,540</u>

## STREET SCENE SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<u>ALLOTMENTS</u>	£	£
2,489	PREMISES RELATED EXPENSES	2,100	2,100
11,318	AGENCY & CONTRACTED SERVICES	10,000	10,000
13,807	<b>TOTAL DIRECT COSTS</b>	12,100	12,100
7,786	LESS INCOME	8,000	8,000
6,021	<b>TOTAL SERVICE COSTS</b>	4,100	4,100

## STREET SCENE SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<u>ALLUM LANE CEMETERY AND CLOSED GROUNDS</u>	£	£
13,067	PREMISES RELATED EXPENSES	11,720	11,770
1,560	SUPPLIES AND SERVICES	6,800	6,750
	CONTRACTUAL & OTHER SERVICES :		
78,671	GENERAL MAINTENANCE	81,260	81,940
18,364	CHURCH GRANTS	20,000	20,000
19,776	GRAVE DIGGING	20,200	20,200
131,438	<b>TOTAL DIRECT COSTS</b>	139,980	140,660
78,712	LESS INCOME	83,500	83,500
52,726	<b>TOTAL SERVICE COSTS</b>	56,480	57,160

## STREET SCENE SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>PARKING SERVICES</u></b>	£	£
514,962	EMPLOYEES' EXPENSES	545,870	551,100
214,824	PREMISES RELATED EXPENSES :	220,910	211,000
13,823	TRANSPORT RELATED EXPENSES	10,000	15,000
142,724	SUPPLIES AND SERVICES	125,520	142,500
12,666	AGENCY & CONTRACTED SERVICES	11,500	11,000
177,000	REPAIRS AND RENEWALS FUND	180,000	200,000
38,599	DESIGN IMPLEMENTATION	25,000	20,000
1,114,598	<b>TOTAL DIRECT COSTS</b>	1,118,800	1,150,600
1,460,529	LESS INCOME	1,371,500	1,507,000
(345,931)	<b>TOTAL SERVICE COSTS</b>	(252,700)	(356,400)



## ENGINEERING SERVICES

2014/15 ACTUAL	<b><u>SUMMARY</u></b>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
(38,402)	HIGHWAY RELATED ITEMS	(31,810)	(32,140)
75,449	DRAINAGE SERVICES	69,150	68,610
37,047	<b>TOTAL SERVICE COSTS</b>	<b>37,340</b>	<b>36,470</b>

## ENGINEERING SERVICES

2014/15 ACTUAL	<b>HIGHWAY RELATED - RESIDUAL MAINTENANCE ITEMS</b>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
4,040	BUS SHELTERS - RENEWALS / MAINTENANCE	4,250	4,250
1,058	STREET FURNITURE AND SEATS	1,090	1,090
1,716	FOOTWAY LIGHTING	1,850	1,850
21,740	STREET NAMEPLATES/NOTICE BOARDS	18,510	18,510
1,317	TRAFFIC MANAGEMENT SCHEMES	1,600	1,600
3,682	TOWN CENTRE MANAGEMENT	3,150	3,150
2,669	INSPECT UNADOPTED ROADS/FOOTPATHS	2,660	2,660
993	STREET MARKETS & TRADING LICENSING	1,060	1,060
37,215	<b>TOTAL</b>	<b>34,170</b>	<b>34,170</b>
75,617	LESS INCOME : BOREHAMWOOD MARKET	65,980	66,310
(38,402)	<b>TOTAL SERVICE COSTS</b>	<b>(31,810)</b>	<b>(32,140)</b>

## ENGINEERING SERVICES

2014/15 ACTUAL	<u>DRAINAGE SERVICES</u>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
	<b><u>SITE OPERATIONAL CREW</u></b>		
376,378	EMPLOYEES' EXPENSES	412,540	412,000
44,357	PREMISES RELATED EXPENSES	44,280	44,280
27,468	TRANSPORT RELATED EXPENSES	37,980	37,980
17,494	SUPPLIES AND SERVICES :	25,400	25,400
<hr/> 465,697	<b>TOTAL COSTS</b>	<hr/> 520,200	<hr/> 519,660
<hr/> 25,000	<b>LESS INCOME</b>	<hr/> 25,000	<hr/> 25,000
440,697	<b>TOTAL NET COSTS</b>	495,200	494,660
	<b><u>LESS RECHARGED</u></b>		
	PLANNING & BUILDING CONTROL		
	HIGHWAY RELATED RESIDUAL MAINTENANCE		
365,248	DRAINAGE - MAJOR WORKS	274,530	274,530
	DRAINAGE - EXTERNAL CONTRACTS	151,520	151,520
<hr/> 365,248	<b>TOTAL RECHARGED</b>	<hr/> 426,050	<hr/> 426,050
<hr/> 75,449	<b>TOTAL SERVICE COSTS INCLUDING DEPRECIATION</b>	<hr/> 69,150	<hr/> 68,610

## ASSET MANAGEMENT

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>SUMMARY</u></b>	£	£
312,561	CIVIC OFFICES	337,620	339,270
(1,490)	DEPOT SITES	(7,180)	(7,180)
(508,233)	RESIDUAL RESIDENTIAL PROPERTIES	(536,800)	(527,180)
(2,498,571)	COMMERCIAL PROPERTIES	(2,665,880)	(2,707,390)
(545,087)	GARAGES	(557,560)	(606,430)
(391,549)	LEISURE & COMMUNITY BUILDINGS	(407,670)	(427,510)
415,786	BUILDING MAINTENANCE PROGRAMME	415,800	415,800
377,959	ASSET MANAGEMENT UNIT	400,480	400,480
<b>(2,838,624)</b>	<b>TOTAL SERVICE COSTS</b>	<b>(3,021,190)</b>	<b>(3,120,140)</b>

## ASSET MANAGEMENT

2014/15 ACTUAL	<b><u>CIVIC OFFICES</u></b>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
546,805	PREMISES RELATED EXPENSES	579,650	584,150
<u>100,960</u>	SUPPLIES & SERVICES	<u>104,470</u>	<u>104,470</u>
647,765	<b>TOTAL DIRECT COSTS</b>	684,120	688,620
335,204	LESS INCOME	346,500	349,350
<u>312,561</u>	<b>TOTAL SERVICE COSTS</b>	<u>337,620</u>	<u>339,270</u>

## ASSET MANAGEMENT

2014/15 ACTUAL	<b><u>DEPOT SITES</u></b>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
20,970	PREMISES RELATED EXPENSES	15,280	15,280
<u>20,970</u>	<b>TOTAL DIRECT COSTS</b>	<u>15,280</u>	<u>15,280</u>
<u>22,460</u>	LESS INCOME	<u>22,460</u>	<u>22,460</u>
<u>(1,490)</u>	<b>TOTAL SERVICE COSTS</b>	<u>(7,180)</u>	<u>(7,180)</u>

## ASSET MANAGEMENT

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>RESIDUAL RESIDENTIAL PROPERTIES</u></b>	£	£
8,445	PREMISES RELATED EXPENSES	8,450	8,450
0	SUPPLIES & SERVICES	600	600
8,445	<b>TOTAL DIRECT COSTS</b>	<b>9,050</b>	<b>9,050</b>
237,253	LESS INCOME PLACES FOR PEOPLE H.A.	237,250	237,250
26,149	LESS INCOME EASTBURY RD	25,000	27,460
253,276	LESS INCOME RESIDUAL HOUSES	283,600	271,520
(508,233)	<b>TOTAL SERVICE COSTS</b>	<b>(536,800)</b>	<b>(527,180)</b>

## ASSET MANAGEMENT

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>COMMERCIAL PROPERTIES</u></b>	£	£
119,122	PREMISES RELATED EXPENSES	104,110	104,110
5,742	SUPPLIES & SERVICES	27,100	27,100
0	LEP LOAN INTEREST	0	12,000
124,864	<b>TOTAL DIRECT COSTS</b>	<b>131,210</b>	<b>143,210</b>
	LESS INCOME :-		
1,100,000	ELSTREE FILM STUDIOS	1,200,000	1,200,000
78,000	METROPOLIS	78,000	78,000
273,665	LEISURE MANAGEMENT FEE	280,270	280,270
161,226	SUNDRY LEASES	163,980	173,980
5,750	OAKRIDGE LANE DEPOT	23,000	0
161,254	CRANBORNE INDUSTRIAL ESTATE	159,380	161,880
843,540	OTHER COMMERCIAL PROPERTIES	892,460	956,470
2,623,435		2,797,090	2,850,600
(2,498,571)	<b>TOTAL SERVICE COSTS</b>	<b>(2,665,880)</b>	<b>(2,707,390)</b>

## ASSET MANAGEMENT

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
	<b><u>GARAGES</u></b>		
78,816	PREMISES RELATED EXPENSES	79,970	79,970
<hr/>			
78,816	<b>TOTAL DIRECT COSTS</b>	<b>79,970</b>	<b>79,970</b>
623,903	LESS INCOME	637,530	686,400
<hr/>			
(545,087)	<b>TOTAL SERVICE COSTS</b>	<b>(557,560)</b>	<b>(606,430)</b>
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## ASSET MANAGEMENT

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
	<b><u>LEISURE &amp; COMMUNITY BUILDINGS</u></b>		
312,401	LEISURE CENTRES	282,620	262,780
4,822	COMMUNITY HALLS	14,980	14,980
45,815	BUSHEY COMMUNITY CENTRE	45,940	45,940
31,850	BUSHEY MUSEUM	34,470	34,470
<hr/>			
394,888	<b>TOTAL DIRECT COSTS</b>	<b>378,010</b>	<b>358,170</b>
6,287	LESS INCOME FROM OAKMERE COMMUNITY CENTRE	5,530	5,530
780,150	LESS UNDEMANDED RENT	780,150	780,150
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(391,549)	<b>TOTAL SERVICE COSTS</b>	<b>(407,670)</b>	<b>(427,510)</b>
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£	<b><u>BUILDING MAINTENANCE PROGRAMME</u></b>	£	£
415,786	PREMISES RELATED EXPENSES	<b>415,800</b>	<b>415,800</b>
<hr/>		<hr/>	<hr/>
415,786	<b>TOTAL SERVICE COSTS</b>	<b>415,800</b>	<b>415,800</b>
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## ASSET MANAGEMENT

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>ASSET MANAGEMENT UNIT</u></b>	£	£
357,497	EMPLOYEES' EXPENSES	<b>375,840</b>	<b>375,840</b>
488	TRANSPORT RELATED	<b>3,300</b>	<b>3,300</b>
<hr/> 19,974	SUPPLIES & SERVICES	<hr/> <b>31,340</b>	<hr/> <b>31,340</b>
377,959	<b>TOTAL DIRECT COSTS</b>	<b>410,480</b>	<b>410,480</b>
<hr/> 0	LESS INCOME (DISPOSAL TARGET)	<hr/> <b>10,000</b>	<hr/> <b>10,000</b>
377,959	<b>TOTAL SERVICE COST</b>	<hr/> <b>400,480</b>	<hr/> <b>400,480</b>
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## PARTNERSHIPS & COMMUNITY ENGAGEMENT

2014/15 ACTUAL	<u>SUMMARY</u>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
103,603	CORPORATE COMMUNICATIONS	104,430	90,930
15,857	YOUTH SERVICES	20,000	20,000
13,962	SPORTS DEVELOPMENT	12,500	12,500
11,895	COMMUNITY DEVELOPMENT	13,890	13,960
132,119	COMMUNITY SAFETY	136,500	136,500
105,073	CCTV	105,000	105,000
1,183,157	VOLUNTARY SECTOR GRANT AID	1,192,150	1,192,150
53,297	ECONOMIC DEVELOPMENT & REGENERATION	50,000	14,500
<u>583,415</u>	PARTNERSHIPS & COMMUNITY ENGAGEMENT UNI	<u>591,530</u>	<u>593,180</u>
<u>2,202,378</u>	<b>TOTAL SERVICE COSTS</b>	<u>2,226,000</u>	<u>2,178,720</u>

## PARTNERSHIPS & COMMUNITY ENGAGEMENT

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
	<u>PARTNERSHIPS &amp; COMMUNITY ENGAGEMENT UNIT</u>		
£		£	£
544,601	EMPLOYEES' EXPENSES	571,870	572,330
2,906	TRANSPORT RELATED EXPENSES	3,900	3,900
35,908	SUPPLIES AND SERVICES	25,760	22,760
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583,415	<b>TOTAL DIRECT COSTS</b>	601,530	598,990
0	LESS RESERVE FUNDING	10,000	5,810
<hr/>		<hr/>	<hr/>
583,415	<b>TOTAL SERVICE COST</b>	591,530	593,180
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## PARTNERSHIPS & COMMUNITY ENGAGEMENT

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
	<u>CORPORATE COMMUNICATIONS</u>		
	SUPPLIES AND SERVICES		
103,603	CORPORATE PUBLICATIONS	75,180	61,680
	CORPORATE CONSULTATION	12,000	12,000
	RESIDENTS TRACKING SURVEY (1/3)	8,000	8,000
	CORPORATE PLAN (1/3)	1,000	1,000
	PLACE SURVEY (1/2)	4,000	4,000
0	MISC SUPPLIES AND SERVICES	4,250	4,250
103,603	<b>TOTAL SERVICE COSTS</b>	104,430	90,930

## PARTNERSHIPS & COMMUNITY ENGAGEMENT

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
	<u>YOUTH SERVICES</u>		
15,857	SUPPLIES AND SERVICES	20,000	20,000
15,857	<b>TOTAL SERVICE COSTS</b>	20,000	20,000

## PARTNERSHIPS & COMMUNITY ENGAGEMENT

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
	<u>SPORTS DEVELOPMENT</u>		
13,962	SUPPLIES AND SERVICES	12,500	12,500
13,962	TOTAL SERVICE COSTS	12,500	12,500
	<u>COMMUNITY DEVELOPMENT</u>		
11,895	SUPPLIES & SERVICES	13,890	13,960
11,895	TOTAL SERVICES COSTS	13,890	13,960

## PARTNERSHIPS & COMMUNITY ENGAGEMENT

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<u>COMMUNITY SAFETY</u>	£	£
4,119	CRIME AND DISORDER COSTS	8,500	8,500
128,000	CONTRIBUTION TO PSCOs	128,000	128,000
<hr/>		<hr/>	<hr/>
132,119	<b>TOTAL SERVICE COSTS</b>	136,500	136,500
<hr/>		<hr/>	<hr/>
	<u>CCTV</u>		
49,276	PREMISES RELATED EXPENSES	55,000	55,000
35,797	AGENCY & CONTRACTED SERVICES	35,000	35,000
<hr/>		<hr/>	<hr/>
20,000	EQUIPMENT REPLACEMENT RESERVE	15,000	15,000
105,073	<b>TOTAL SERVICE COSTS</b>	105,000	105,000
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## PARTNERSHIPS & COMMUNITY ENGAGEMENT

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<u>VOLUNTARY SECTOR GRANT AID</u>	£	£
54,445	GRANT AID TO LOCAL ORGANISATIONS	57,580	52,580
78,322	OTHER GRANTS	83,100	88,100
18,240	WARD IMPROVEMENT INITIATIVE SCHEME	19,500	19,500
215,000	GRANT AID TO CAB SERVICES	214,820	214,820
37,000	FURTHER ASSISTANCE TO CAB	37,000	37,000
<u>780,150</u>	UNDEMANDED RENT	<u>780,150</u>	<u>780,150</u>
1,183,157	TOTAL SERVICE COSTS	1,192,150	1,192,150
	LESS FUNDING		
<u>1,183,157</u>		<u>1,192,150</u>	<u>1,192,150</u>

## FINANCE AND BUSINESS SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>SUMMARY</u></b>	£	£
(147,918)	NNDR COLLECTION COSTS	(143,100)	(158,000)
83,000	CONTRIBUTION TO COST OF NNDR RELIEFS	0	0
(135,913)	COUNCIL TAX COLLECTION	(134,700)	(155,000)
(552,226)	BENEFITS ADMINISTRATION	(482,890)	(414,510)
0	COUNCIL TAX - BENEFITS	0	0
0	RENT ALLOWANCES	(64,000)	0
0	HOUSING BENEFIT REPAYED	0	0
6,930	HOUSING BENEFIT	7,740	7,740
73,866	SHARED ANTI FRAUD SERVICE	76,660	76,660
28,694	PROCUREMENT	26,280	26,280
1,782,374	FINANCE AND BUSINESS SERVICES UNIT	1,821,200	1,828,650
912,190	INFORMATION SERVICES UNIT (IS)	923,890	923,890
39,403	CIVIC OFFICE TELEPHONES	37,560	37,560
2,090,400	<b>TOTAL SERVICE COSTS</b>	<b>2,068,640</b>	<b>2,173,270</b>

## FINANCE AND BUSINESS SERVICES

2014/15 ACTUAL	<b><u>COST OF NNDR COLLECTION</u></b>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
6,768	SUPPLIES AND SERVICES	6,400	7,500
<u>2,185</u>	AGENCY & CONTRACTED SERVICES	<u>5,500</u>	<u>5,500</u>
8,953	<b>TOTAL DIRECT COSTS</b>	11,900	13,000
11,115	GOVERNMENT GRANTS	0	0
(25,000)	TRANSFER TO FUND AGENCY COSTS	0	0
22,850	COURT COSTS	0	16,000
<u>147,906</u>	LESS INCOME (COST OF COLLECTION)	<u>155,000</u>	<u>155,000</u>
156,871		155,000	171,000
 (147,918)	<b>TOTAL SERVICE COSTS</b>	 (143,100)	 (158,000)
<hr/> <hr/>			
£	<b><u>CONTRIBUTION TO THE COST OF NNDR RELIEFS</u></b>	£	£
83,000	RELIEFS GRANTED	0	0
<u>83,000</u>	<b>TOTAL SERVICE COSTS</b>	<u>0</u>	<u>0</u>
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## FINANCE AND BUSINESS SERVICES

2014/15 ACTUAL	<b><u>COUNCIL TAX</u></b>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
89,662	SUPPLIES AND SERVICES	82,300	92,000
<u>995</u>	AGENCY & CONTRACTED SERVICES	<u>3,000</u>	<u>3,000</u>
90,657	<b>TOTAL DIRECT COSTS</b>	85,300	95,000
<u>226,570</u>	LESS INCOME	<u>220,000</u>	<u>250,000</u>
<u>(135,913)</u>	<b>TOTAL SERVICE COSTS</b>	<u>(134,700)</u>	<u>(155,000)</u>
<b><u>BENEFITS ADMINISTRATION</u></b>			
<u>22,574</u>	SUPPLIES AND SERVICES	<u>30,470</u>	<u>30,470</u>
22,574	<b>TOTAL DIRECT COSTS</b>	30,470	30,470
	LESS INCOME:		
0	UNIVERSAL CREDIT GRANT	0	27,000
<u>574,800</u>	GOVERNMENT SUBSIDY	<u>513,360</u>	<u>417,980</u>
<u>(552,226)</u>	<b>TOTAL SERVICE COSTS</b>	<u>(482,890)</u>	<u>(414,510)</u>

## FINANCE AND BUSINESS SERVICES

2014/15 ACTUAL	<b><u>COUNCIL TAX BENEFITS</u></b>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
5,724,879	BENEFITS GRANTED	7,500,000	7,500,000
	LESS INCOME:		
5,724,879	GOVERNMENT SUBSIDY	7,500,000	7,500,000
0	<b>TOTAL SERVICE COSTS</b>	<b>0</b>	<b>0</b>
<hr/>			
	<b><u>RENT ALLOWANCES</u></b>		
40,727,725	ALLOWANCES PAID	38,558,120	38,558,120
0	OVERPAYMENTS RECOVERY	64,000	
	LESS INCOME:		
40,727,725	GOVERNMENT SUBSIDY	38,558,120	38,558,120
0	<b>TOTAL SERVICE COSTS</b>	<b>(64,000)</b>	<b>0</b>
<hr/>			
	<b><u>HOUSING BENEFIT (LOCAL SCHEMES)</u></b>		
27,730	HOUSING BENEFIT (NOT MET BY SUBSIDY)	27,730	27,730
20,800	FUNDED BY DEPT OF WORKS & PENSIONS	19,990	19,990
6,930	<b>TOTAL SERVICE COSTS</b>	<b>7,740</b>	<b>7,740</b>
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## FINANCE AND BUSINESS SERVICES

2014/15 ACTUAL	<u>SHARED ANTI FRAUD SERVICE</u>	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
134,759	EMPLOYEES' EXPENSES	113,210	76,660
607	TRANSPORT RELATED EXPENSES	500	0
<u>12,600</u>	SUPPLIES AND SERVICES	<u>19,050</u>	<u>0</u>
147,966	<b>TOTAL DIRECT COSTS</b>	<b>132,760</b>	<b>76,660</b>
<u>74,100</u>	LESS SELF FINANCING INCOME	<u>56,100</u>	<u>0</u>
<u>73,866</u>	<b>TOTAL SERVICE COSTS</b>	<u>76,660</u>	<u>76,660</u>
 <b><u>PROCUREMENT</u></b> 			
28,694	EMPLOYEES' EXPENSES	26,280	26,280
<u>28,694</u>		<u>26,280</u>	<u>26,280</u>

## FINANCE AND BUSINESS SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
	<b><u>FINANCE AND BUSINESS SERVICES UNIT</u></b>		
£		£	£
1,655,767	EMPLOYEES' EXPENSES	1,659,100	1,668,350
5,941	TRANSPORT RELATED EXPENSES	5,350	5,350
158,999	SUPPLIES AND SERVICES	156,250	156,250
222	AGENCY & CONTRACTED SERVICES	500	500
1,820,929	<b>TOTAL DIRECT COSTS</b>	<b>1,821,200</b>	<b>1,830,450</b>
38,555	LESS INCOME	0	1,800
1,782,374	<b>TOTAL COSTS</b>	<b>1,821,200</b>	<b>1,828,650</b>

## FINANCE AND BUSINESS SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
	<b><u>INFORMATION SERVICES UNIT (IS)</u></b>		
£		£	£
556,996	EMPLOYEES' EXPENSES	631,730	632,730
1,332	TRANSPORT RELATED EXPENSES	800	800
361,106	SUPPLIES AND SERVICES	296,660	296,660
0	AGENCY & CONTRACTED SERVICES	0	0
919,434	<b>TOTAL DIRECT COSTS</b>	<b>929,190</b>	<b>930,190</b>
7,244	LESS INCOME	5,300	6,300
912,190	<b>TOTAL SERVICE COSTS</b>	<b>923,890</b>	<b>923,890</b>

## FINANCE AND BUSINESS SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
	<b><u>CIVIC OFFICE TELEPHONES</u></b>		
£		£	£
39,403	SWITCHBOARD	<b>37,560</b>	<b>37,560</b>
_____	SERVICE SUPPORT	_____	_____
39,403	<b>TOTAL SERVICE COSTS</b>	<b>37,560</b>	<b>37,560</b>
_____		_____	_____

## LEGAL & DEMOCRATIC SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>SUMMARY</u></b>	£	£
(43,113)	LOCAL LAND CHARGES	(16,490)	(54,930)
163,454	ELECTORAL REGISTRATION	160,450	169,200
85,560	LOCAL ELECTIONS	13,750	13,750
367,435	LEGAL SERVICES BUSINESS UNIT	364,700	364,860
46,353	MAYORAL BUDGET (CIVIC EXPENSES)	45,140	45,140
410	SURGERIES	1,310	1,310
343,533	MEMBERS ALLOWANCES	360,680	360,680
93,478	MEETINGS/MEMBERS COSTS	95,750	95,750
<u>254,984</u>	DEMOCRATIC SERVICES UNIT	<u>249,300</u>	<u>236,900</u>
1,312,094	<b>TOTAL SERVICE COSTS</b>	<u>1,274,590</u>	<u>1,232,660</u>

## LEGAL & DEMOCRATIC SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
	<b><u>LOCAL LAND CHARGES</u></b>		
60,248	EMPLOYEES' EXPENSES	58,060	64,620
67	TRANSPORT RELATED EXPENSES	150	150
42,231	SUPPLIES AND SERVICES	42,300	42,300
102,546	<b>TOTAL DIRECT COSTS</b>	100,510	107,070
145,659	LESS INCOME	117,000	162,000
(43,113)	<b>TOTAL SERVICE COSTS</b>	(16,490)	(54,930)

## LEGAL & DEMOCRATIC SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£		£	£
	<b><u>ELECTORAL REGISTRATION</u></b>		
116,539	EMPLOYEES' EXPENSES	107,920	116,670
838	TRANSPORT RELATED EXPENSES	600	600
48,294	SUPPLIES AND SERVICES	63,430	63,430
165,671	<b>TOTAL DIRECT COSTS</b>	171,950	180,700
0	LESS RESERVE FUNDING IER POSTAGE	10,000	10,000
2,217	LESS INCOME	1,500	1,500
163,454	<b>TOTAL COSTS</b>	160,450	169,200

## LEGAL & DEMOCRATIC SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>LOCAL ELECTIONS</u></b>	£	£
41,369	EMPLOYEES' EXPENSES	72,200	72,200
6,380	PREMISES RELATED EXPENSES	9,500	9,500
0	TRANSPORT RELATED EXPENSES	3,500	3,500
<u>11,632</u>	SUPPLIES AND SERVICES	<u>24,800</u>	<u>24,800</u>
59,381	<b>TOTAL DIRECT COSTS</b>	110,000	110,000
(26,179)	LESS RESERVE FUNDING	41,250	41,250
0	LESS JOINT ELECTION SAVINGS	55,000	55,000
<u>85,560</u>	<b>TOTAL SERVICE COSTS</b>	<u>13,750</u>	<u>13,750</u>

## LEGAL & DEMOCRATIC SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>LEGAL SERVICES BUSINESS UNIT</u></b>	£	£
368,282	EMPLOYEES' EXPENSES	348,070	348,230
408	TRANSPORT RELATED EXPENSES	400	400
<u>38,696</u>	SUPPLIES AND SERVICES	<u>41,230</u>	<u>41,230</u>
407,386	<b>TOTAL DIRECT COSTS</b>	389,700	389,860
<u>39,951</u>	LESS INCOME	<u>25,000</u>	<u>25,000</u>
<u>367,435</u>	<b>TOTAL COSTS</b>	<u>364,700</u>	<u>364,860</u>



## LEGAL & DEMOCRATIC SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>MAYORAL BUDGET (CIVIC EXPENSES)</u></b>	£	£
5,660	MAYOR/DEPUTY MAYOR ALLOWANCE	5,660	5,660
11,710	CIVIC TRANSPORT	15,800	15,800
8,522	GENERAL CIVIC EXPENSES	11,680	11,680
20,461	CIVIC DINNER	12,000	12,000
46,353	<b>TOTAL SERVICE COSTS</b>	45,140	45,140
<b><u>SURGERIES</u></b>			
410	HALL HIRE	1,050	1,050
0	SUPPLIES AND SERVICES	260	260
410	<b>TOTAL SERVICE COSTS</b>	1,310	1,310
<b><u>MEMBERS' ALLOWANCES</u></b>			
225,319	MEMBERS BASIC ALLOWANCES	235,070	235,070
117,131	SPECIAL RESPONSIBILITY ALLOWANCE	119,660	119,660
0	CHILDCARE / DEPENDENTS ALLOWANCE	450	450
1,083	TRANSPORT RELATED	5,500	5,500
343,533	<b>TOTAL SERVICE COSTS</b>	360,680	360,680

## LEGAL & DEMOCRATIC SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
	<b><u>COSTS ASSOCIATED WITH MEETINGS/MEMBERS</u></b>		
£		£	£
21,195	OVERVIEW & SCRUTINY COMMITTEES	8,850	8,850
0	INDEPENDENT REMUNERATION PANEL	3,910	3,910
402	STANDARDS COMMITTEES	2,680	2,680
1,078	CABINET EXPENSES	6,180	6,180
70,803	SUPPLIES AND SERVICES	74,130	74,130
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93,478	<b>TOTAL SERVICE COSTS</b>	95,750	95,750
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## LEGAL & DEMOCRATIC SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
	<b><u>DEMOCRATIC SERVICES UNIT</u></b>		
£		£	£
222,253	EMPLOYEES' EXPENSES	223,020	210,620
210	TRANSPORT RELATED EXPENSES	500	500
32,521	SUPPLIES AND SERVICES	25,780	25,780
<hr/>		<hr/>	<hr/>
254,984	<b>TOTAL DIRECT COSTS</b>	249,300	236,900
<hr/> <hr/>		<hr/> <hr/>	<hr/> <hr/>

## HUMAN RESOURCES & CUSTOMER SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>SUMMARY</u></b>	£	£
354,612	HUMAN RESOURCES	371,580	343,240
634,680	CUSTOMER RELATIONSHIP MANAGEMENT	641,480	641,480
89,880	CIVIC OFFICE KEEPERS	86,380	86,380
54,624	CORPORATE ADMIN RESOURCE	56,770	56,770
(38,921)	DESIGN & PRINT SERVICES	(33,560)	(41,560)
2,308	CIVIC OFFICES REFRESHMENTS	5,500	5,500
(1,097)	HEALTH & SAFETY	(800)	2,950
29,925	STRATEGIC TRAINING	30,000	30,000
<b>1,126,011</b>	<b>TOTAL SERVICE COSTS</b>	<b>1,157,350</b>	<b>1,124,760</b>

## HUMAN RESOURCES & CUSTOMER SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>HUMAN RESOURCES</u></b>	£	£
340,799	EMPLOYEES' EXPENSES	348,430	322,090
938	TRANSPORT RELATED EXPENSES	600	600
12,875	SUPPLIES AND SERVICES	22,550	20,550
<hr/> 354,612 <hr/> <hr/>	<b>TOTAL SERVICE COSTS</b>	<hr/> 371,580 <hr/> <hr/>	<hr/> 343,240 <hr/> <hr/>

## HUMAN RESOURCES & CUSTOMER SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>CUSTOMER RELATIONSHIP MANAGEMENT</u></b>	£	£
615,006	EMPLOYEES' EXPENSES	628,630	628,630
370	TRANSPORT RELATED EXPENSES	620	620
29,834	SUPPLIES AND SERVICES	32,730	32,730
645,210	<b>TOTAL DIRECT COST</b>	661,980	661,980
10,530	LESS: INCOME	20,500	20,500
634,680	<b>TOTAL SERVICE COSTS</b>	641,480	641,480
£	<b><u>CIVIC OFFICE KEEPERS</u></b>	£	£
89,880	EMPLOYEES' EXPENSES	86,380	86,380
89,880	<b>TOTAL COSTS</b>	86,380	86,380
£	<b><u>CORPORATE ADMIN RESOURCE</u></b>		
54,624	EMPLOYEES EXPENSES	56,770	56,770
54,624	<b>TOTAL COSTS</b>	56,770	56,770

## HUMAN RESOURCES & CUSTOMER SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>DESIGN &amp; PRINT SERVICES</u></b>	£	£
80,431	EMPLOYEES' EXPENSES	80,440	80,440
205	TRANSPORT RELATED EXPENSES	400	400
34,994	SUPPLIES AND SERVICES	45,840	37,840
<u>66,460</u>	AGENCY & CONTRACTED SERVICES	<u>61,760</u>	<u>61,760</u>
182,090	<b>TOTAL DIRECT COSTS</b>	<b>188,440</b>	<b>180,440</b>
206,171	LESS INTERNAL RECHARGES	<b>207,000</b>	<b>207,000</b>
14,840	CONFIDENTIAL WASTE	<b>15,000</b>	<b>15,000</b>
<u>(38,921)</u>	<b>TOTAL SERVICE COSTS</b>	<u><b>(33,560)</b></u>	<u><b>(41,560)</b></u>

## HUMAN RESOURCES & CUSTOMER SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>CIVIC OFFICES REFRESHMENTS</u></b>	£	£
2,308	AGENCY & CONTRACTED	5,500	5,500
2,308	<b>TOTAL SERVICE COSTS</b>	5,500	5,500
<hr style="border-top: 3px double #000;"/>			
	<b><u>HEALTH &amp; SAFETY</u></b>		
2,653	SUPPLIES AND SERVICES	2,950	2,950
2,653	<b>TOTAL DIRECT COSTS</b>	2,950	2,950
3,750	LESS INCOME	3,750	0
(1,097)	<b>TOTAL SERVICE COSTS</b>	(800)	2,950
<hr style="border-top: 3px double #000;"/>			
£	<b><u>STRATEGIC TRAINING</u></b>	£	£
29,925	AGENCY & CONTRACTED	30,000	30,000
29,925	<b>TOTAL SERVICE COSTS</b>	30,000	30,000
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## EXECUTIVE DIRECTORS

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<b><u>EXECUTIVE DIRECTORS</u></b>	£	£
610,570	EMPLOYEES' EXPENSES	620,920	619,380
1,926	TRANSPORT RELATED EXPENSES	2,000	2,000
<u>20,791</u>	SUPPLIES AND SERVICES	<u>25,630</u>	<u>23,530</u>
<u><u>633,287</u></u>	<b>TOTAL COSTS</b>	<u><u>648,550</u></u>	<u><u>644,910</u></u>



## AUDIT & ASSURANCE

2014/15 ACTUAL	SUMMARY	2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
110,876	INTERNAL AUDIT	98,880	98,880
5,180	RISK MANAGEMENT	8,000	8,000
<hr/> 116,056	TOTAL SERVICE COSTS	<hr/> 106,880	<hr/> 106,880
<hr/> <hr/>		<hr/> <hr/>	<hr/> <hr/>

## AUDIT & ASSURANCE

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
£	<u>INTERNAL AUDIT</u>	£	£
110,876	EMPLOYEES' EXPENSES	98,880	98,880
<hr/> 110,876	TOTAL DIRECT COSTS	<hr/> 98,880	<hr/> 98,880
<hr/> <hr/>		<hr/> <hr/>	<hr/> <hr/>
£	<u>RISK MANAGEMENT</u>	£	£
5,180	EMPLOYEES' EXPENSES	8,000	8,000
<hr/> 5,180	TOTAL COSTS	<hr/> 8,000	<hr/> 8,000
<hr/> <hr/>		<hr/> <hr/>	<hr/> <hr/>

## FINANCE & BUSINESS SERVICES

2014/15 ACTUAL		2015/16 APPROVED BUDGET	2016/17 DRAFT BUDGET
	<b><u>GENERAL EXPENSES</u></b>		
£	<b>RECHARGED TO SERVICES</b>	£	£
1,423	PENSION INCREASE	1,590	1,590
8,270	STAFF SERVICE AWARDS	20,910	20,910
16,793	MEDICAL	23,450	21,180
2,625	JOBS GO PUBLIC	5,250	5,400
7,556	EMPLOYEE ASSISTANCE PROGRAMME	8,000	4,000
3,164	SECURITY SERVICES	4,500	4,500
7,531	COURIER	8,270	3,870
10,471	COUNCIL CHAMBER WEB CASTING	11,240	11,240
8,804	TELEPHONE SYSTEM	9,030	9,030
0	FRANKING MACHINE	1,700	1,700
0	LICENCES	2,000	2,000
3,000	SHREDDER	3,000	3,000
30,540	SUBSCRIPTIONS	34,880	35,130
0	E MAIL ALERTS	0	4,000
36,676	MISCELLANEOUS	300	4,300
<hr/>		<hr/>	<hr/>
136,853	<b>TOTAL DIRECT COSTS</b>	134,120	131,850
	LESS RECHARGED TO SERVICES		
<hr/>		<hr/>	<hr/>
136,853		134,120	131,850
<hr/> <hr/>		<hr/> <hr/>	<hr/> <hr/>
	<b><u>GENERAL EXPENSES</u></b>		
	<b>NOT RECHARGED TO SERVICES</b>		
52,496	BANK CHARGES	63,600	58,600
98,928	EXTERNAL AUDIT FEE	94,830	80,000
<hr/>		<hr/>	<hr/>
151,424	<b>TOTAL DIRECT COSTS</b>	158,430	138,600
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