Disclosure of Procurement Card Transactions: November 2022

Department	Date of Transaction	Supplier Name	Service Area	Type of expenditure	Cost Centre	Account Code	Net Amount £
Asset Management	01/11/2022	Co-Op	Asset Management	Gas top up at 31 Grove Road	HK158	02101	£40.00
Asset Management	01/11/2022	Co-Op	Asset Management	Electricity top up at 31 Grove Road	HK158	02102	£40.00
Asset Management	01/11/2022	Tool Station	Asset Management	Fire blanket for Cranborne Depot	HF710	04001	£11.65
Asset Management	02/11/2022	Morrisons Daily	Asset Management	Electricity top up at 13A Howard Drive	HK158	02102	£40.00
Asset Management	02/11/2022	Amazon	Asset Management	Whiteboard markers for Electoral Svcs	HB801	04303	£13.38
Asset Management	11/11/2022	Thomson Reuters	Asset Management	JCT Minor Works Contract	HB270	04307	£74.00
Asset Management	11/11/2022	Co-Op	Asset Management	Electricity top up at 32 Leeming Road	HK158	02102	£20.00
Asset Management	17/11/2022	Boost Energy	Asset Management	Electricity top up at 176 Aycliffe Road	HK158	02102	£40.00
Asset Management	18/11/2022	A & Y Locksmiths	Asset Management	Keys cut for 4 Edwintree Court	HK158	04001	£11.98
Asset Management	23/11/2022	Amazon	Asset Management	Credit refund for flask not supplied	HN700	04001	-£24.00
Asset Management	23/11/2022	Amazon	Asset Management	Credit refund for flask not supplied	HN700	04001	-£24.00
Asset Management	24/11/2022	Amazon	Asset Management	Credit refund for flask not supplied	HN700	04001	-£24.00
Asset Management	25/11/2022	Co-Op	Asset Management	Electricity top up at 31 Grove Road	HK158	02102	£30.00
Asset Management	25/11/2022	Co-Op	Asset Management	Gas top up at 31 Grove Road	HK158	02101	£20.00
Asset Management	29/11/2022	Utilita Energy	Asset Management	Gas top up at 11A Howard Drive	HK158	02101	£40.00
Asset Management	29/11/2022	Utilita Energy	Asset Management	Electricity top up at 11A Howard Drive	HK158	02102	£10.00
Asset Management	29/11/2022	Boost Energy	Asset Management	Gas top up at 176 Aycliffe Road	HK158	02101	£50.00
Democratic Serv	10/11/2022	Just Kosher	Democratic Serv	Armistice Day Refreshments	HB150	04622	30.70
Engineering	08/11/2022	Brunel Engraving Ecom	Engineering	memorial plaque	HE640	05601	38.60
Engineering	09/11/2022	Amazon UK	Engineering	Ergonomic mouse	HE620	04001	24.98
Environment	07/11/2022	EE	Environment	Vaccine Tracer phones	HF700	04940	11.25
Environment	26/11/2022	EE	Environment	Vaccine Tracer phones	HF700	04940	12.50
Exec Directors	02/22/2022	Hampers.com	Exec Directors	Gift for Morris Bright (get well gift from HBC following knee op)	HN400	04060	87.16
Exec Directors	09/11/2022	Canva Studios	Exec Directors	photographic studios	HN400	01406	10.99
Exec Directors	09/11/2022	Times Newspapers	Exec Directors	Times Newspaper subscription	HN400	04706	69.33
Exec Directors	30/11/2022	Remarkable	Exec Directors	Electronic note pad	HN400	04303	2.99
Exec Directors	25/11/2022	Amazon	Exec Directors	Christmas Raffle Prize - Switch	HZ100	Z5355	217.02
Exec Directors	25/11/2022	Amazon	Exec Directors	Christmas Raffle Prize - Hamper	HZ100	Z5355	51.34
Exec Directors	25/11/2022	Amazon	Exec Directors	Christmas Raffle Prize - Fire Stick	HZ100	Z5355	18.24
Exec Directors	25/11/2022	Amazon	Exec Directors	Christmas Raffle Prize - Echo Dot	HZ100	Z5355	13.87
Exec Directors	22/11/2022	Herts Parking	Exec Directors	Travel to meeting	HN500	04608	5.52
Exec Directors	03/11/2022	Dallas	Exec Directors	napkins	HN400	04618	2.60
Exec Directors	04/11/2022	Iceland	Exec Directors	budget panel meeting	HN400	04618	13.20
Exec Directors	04/11/2022	Iceland	Exec Directors	budget panel meeting	HN400	04618	3.00
Exec Directors	08/11/2022	One4Alll	Exec Directors	Official HBC Christmas cards	HN400	04303	160.00
Exec Directors	14/11/2022	Tesco	Exec Directors	milk and biscuits	HN400	04618	10.66
Exec Directors	23/11/2022	Tesco	Exec Directors	Coffee/Milk/Tea	HN400	04618	14.15
Exec Directors	30/11/2022	Tesco	Exec Directors	refreshmnents for workshop (HS)	HN400	04618	43.28
Exec Directors	30/11/2022	Dallas	Exec Directors	coffee cups for workshop (HS)	HN400	04618	9.80
Housing	3.11.22	Guest House	Housing	Temporary Accommodation - CREDIT	HJ700	04725	-63.42
Housing	30.11.22	Access Harrow	Housing	Temporary Accommodation	HJ700	09000	122.50
HR	02/11/2022	Interflora	HR	Get well flowers for A Zimmerman	HN500	04940	39.00
HR	21/11/2022	ukCRBS	HR	DBS check - Nicola Regis	HN100	04414	18.00
hr	22/11/2022	ukCRBS	hr	DBS check - Nicola Regis	HN100	04414	11.50
HR	23/11/2022	ukCRBS	HR	DBS check - Philip Olliffe	HH800	04414	18.00
HR	24/11/2022	ukCRBS	HR	DBS check - Philip Olliffe	HH800	04414	11.50
Parks	11/11/2022	COSTCO	Parks	Cleaning products and PPE	HD301	4001	23.47
Partnerships	01/11/2022	Hootsuite	Partnerships	Social Media Tool Professional Plan	HB250	4940	£64.60
Partnerships	16/11/2022	THEEVENTSCALPLUGINS	Partnerships	Events Calendar	HD256	4940	£83.12
Planning	09/11/2022	Hilton Double Tree	Planning	Venue Hire & Refreshments	HG505	04916	£2,933.75
Planning	08/11/2022	Lego.Com	Planning	Lego Sets for Generation Hertsmere	HG505	04916	£135.96
Planning	15/11/2022	BRE Group	Planning	New Daylight/Sunlight guidance	HG200	04303	75.00
Planning	17/11/2022	Hilton Double Tree	Planning	Venue Hire & Refreshments	HG505	04916	868.20
Planning	30/11/2022	Facebook	Planning	Boosting	HG300	04940	80.00
Street Scene	17/11/2022	CMI	Street Scene	Chartered Membership	HF710	01406	110.00
Street Scene	25/11/2022	DVLA	Street Scene	Vehicle Tax	HE840	03030	292.50
Street Scene	25/11/2022	DVLA	Street Scene	Vehicle Tax	HF100	03030	302.50
Street Scene	25/11/2022	DVLA	Street Scene	Vehicle Tax	HE620	03030	292.50
						Total	£6,638.87