

APPLICATION FOR THE REGISTRATION OF A FOOD BUSINESS ESTABLISHMENT

(Regulation (EC) No. 852/2004 on the hygiene of foodstuffs, Article 6 (2))

This form should be completed by food business operators in respect of new food business establishments and received by the relevant Food Authority 28 days before commencing food operations. On the basis of the activities carried out, certain food business establishments are required to be **approved** rather than **registered**. If you are unsure whether any aspect of your food operations would require your establishment to be approved, please contact Hertsmere Borough Council for guidance.

1. Address of establishment _____
(or address at which moveable establishment is kept)

_____ Post code _____

2. Trading name of food business _____

Telephone number _____

3. Full name of food business operator(s) _____
(or Limited company where relevant)

4. Head Office address of food business operator _____
(where different from address of establishment)

_____ Post code _____

Telephone number _____ Email _____

5. Type of food activity (please tick ALL boxes that apply)

Staff Restaurant / Canteen / Kitchen	Hospital / Residential Home / School	
Retailer (including farm shop)	Distribution / Warehousing	
Restaurant / Café / Snack bar	Food Manufacturing / Processing	
Market / Market stall	Importer	
Takeaway	Catering	
Hotel / Public House / Guest House	Packer	
Private house used for a food business	Moveable establishment e.g. Ice Cream Van	
Wholesale / Cash and Carry	Primary Producer – Livestock	
Food Broker	Primary Producer – Arable	
Other (please give details):		

6. If this is a new business, the date you intend to open _____

Signature of food business operator _____

Name _____ Date _____

(BLOCK CAPITALS)

AFTER THIS FORM HAS BEEN SUBMITTED, FOOD BUSINESS OPERATORS MUST NOTIFY ANY SIGNIFICANT CHANGE IN ACTIVITIES TO THE ACTIVITIES STATED ABOVE (INCLUDING CLOSURE) TO HERTSMERE BOROUGH COUNCIL AND SHOULD DO SO WITHIN 28 DAYS OF THE CHANGE(S) HAPPENING

Office use only:

FHRS scope – excluded / included / exempt / sensitive / column 5 / included & private / exempt & private

Main Activity: _____

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