



Registration forms and Consent forms:

You need to ensure you are collecting all required information at the time of the booking and the signed owner's consent where needed.

Your **registration/booking** forms must include the following information:

- Date of arrival and departure of the dog
- Name, age, sex, neuter status, microchip number and description/breed of the dog
- Number of dogs from the same household
- Name, full address, phone numbers and email address of the owners
- Name, full address, phone numbers and email address of an emergency contact
- Name, full address and contact number of the dogs normal vets
- Any relevant medical and behavioural history- including details of the dog's last flea and worming treatments (date and product used)
- Record of the dog's most recent vaccinations –A copy must be kept for your records. Canine Parvovirus, Canine Distemper, Infectious Canine Hepatitis (Adenovirus), Leptospirosis must be up-to-date and it is at your discretion if you request Kennel Cough as well.
- Details of any medical treatments the dog is having
- List of any equipment owners bring with their dogs

You must also receive **signed consent** from the owners for a number of things including:

- Dogs to share spaces within the home with other dogs and not separated within their designated rooms
- If boarding more than 1 dog from the same household – are you happy for them to share a designated room if required
- Dogs to be fed with other dogs (unless your procedures state dogs will always be separated for feeding)
- Dogs to share the garden with other dogs
- Dogs are allowed to be walked outside the home environment and garden
- Dogs to be walked alongside other dogs
- Dogs are allowed to be walked off lead (if you are comfortable to do this)
- Agreement of which vet will be used if required and consent that your own registered vet can be used
- If a dog requires treatment whilst in your care, the owner must consent to any required treatments/medication directed by a vet.



The above details **must** be included within your registration and consent forms, however there is likely to be other questions you wish to ask the owners for example; any training demands, what the dog is like with cats or livestock, are they crate trained, how do they travel in a vehicle? You need to ensure you ask the owner all relevant questions for your business.