



Hertsmere Borough Council Licensing Act 2003 Premises Licence

Premises Licence No.

LIQ/204

Part 1 - Premises details**Postal address of premises, or if none, ordnance survey map reference or description**

The Old Manor
Wyllyotts Place
Off Darkes Lane
Potters Bar
EN6 2JD

Telephone number**Date of Commencement of licence**

17 May 2024

Licensable activities authorised by the licence

Films; Late Night Refreshment; Supply of Alcohol ; Recorded Music; Performance of Dance; Anything of a Similar Description to Recorded Music or Performance of Dance.

The times the licence authorises the carrying out of licensable activities

Supply of Alcohol	Friday and Saturday	09:00	02:00
Supply of Alcohol	Monday to Wednesday	09:00	00:00
Supply of Alcohol	Sunday	10:00	00:00
Supply of Alcohol	Thursday	09:00	01:00
Films	Friday and Saturday	09:00	02:00
Films	Monday to Wednesday	09:00	00:00
Films	Sunday	10:00	00:00
Films	Thursday	09:00	01:00
Performance of Dance	Friday and Saturday	09:00	02:00
Performance of Dance	Monday to Wednesday	09:00	00:00
Performance of Dance	Sunday	10:00	00:00
Performance of Dance	Thursday	09:00	01:00
Recorded Music	Friday and Saturday	09:00	02:00
Recorded Music	Monday to Wednesday	09:00	00:00
Recorded Music	Sunday	10:00	00:00
Recorded Music	Thursday	09:00	01:00
Anything of a Similar Description to Recorded Music or Performance of Dance;	Friday and Saturday	09:00	02:00
Anything of a Similar Description to Recorded Music or Performance of Dance;	Monday to Wednesday	09:00	00:00
Anything of a Similar Description to Recorded Music or Performance of Dance;	Sunday	10:00	00:00
Anything of a Similar Description to Recorded Music or Performance of Dance;	Thursday	09:00	01:00
Late Night Refreshment	Friday and Saturday	23:00	02:00
Late Night Refreshment	Monday to Wednesday	23:00	00:00
Late Night Refreshment	Sunday	23:00	00:00
Late Night Refreshment	Thursday	23:00	01:00

Non Standard timings and Seasonal Variations.

1. On Sundays immediately preceding a Bank Holiday Monday the above activities are authorised from 09:00 hours (or from 23:00 hours in the case of activity L) until 02:30 hours the following morning.
2. On the day upon which British Summer time commences 1 hour shall be added to both the standard and non-standard terminal hour.
3. On New Year's Eve the above activities are authorised from the end of permitted hours to the start of permitted hours on New Year's Day.

The opening hours of the premises

Monday to Wednesday	09:00 to 00:30
Thursday	09:00 to 01:30
Friday & Saturday	09:00 to 02:30
Sunday	10:00 to 00:30

1. On Sundays immediately preceding a Bank Holiday Monday the premises may remain open until 03:00 hours the following morning.
2. On the day upon which British Summer time commences 1 hour shall be added to both the standard and non-standard closing times.
3. On New Year's Eve the closing time condition shall not apply.

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

Both

Part 2**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Young & Co.'s Brewery Plc
Copper House,
5 Garratt Lane,
Wandsworth,
London,
SW18 4AQ

Registered number of holder, for example company number, charity number (where applicable)

00032762

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Dominique Garu
Managers Flat
The Old Manor
Wyllyotts Place
Potters Bar
Hertfordshire
EN6 2JD

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal licence number: 59394
Issuing Authority: London Borough Of Barking And Dagenham

The grant of this licence is authorised by:



Paul Sawyer
Head of Environmental Health, Licensing and Resilience.
Date of Grant: 17 May 2024

Annex 1 – Mandatory Conditions

Mandatory conditions applied by Section 19 and Section 19A of the Licensing Act 2003.

Section 19 of the Licensing Act 2003.

Where this licence authorises the supply of Alcohol

1. No supply of alcohol may be made under the premises licence-
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Section 20 of the Licensing Act 2003 - Films

1. Where [this] premises licence authorises the exhibition of films the admission of children to the exhibition of any film to be restricted in accordance with the following:
2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.
3. Where
 - (a) The film classification body is not specified in the licence, or
 - (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.
4. In this section “children” means any person aged under 18; and “film classification body” means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c39) (authority to determine suitability of video works for classification)

Section 21 of the Licensing Act 2003 – Door Supervisors/ Security

1. Where [this] premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:
 - (a) Be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - (b) Be entitled to carry out that activity by virtue of section 4 of the Act.
2. But nothing in subsection 1. Requires such a condition to be imposed:
 - (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
 - (b) in respect of premises in relation to:
 - (i) Any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising films or under a gaming licence, or
 - (ii) Any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act.
3. For the purposes of this section:
 - (a) “security activity” means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act,
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Mandatory Conditions under The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

Age Verification Policy –

Where the premises licence authorises the sale and or supply of alcohol

1. The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

2. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

Irresponsible drinks promotions

Where the premises licence authorise the sale and supply of alcohol for consumption on the premises

1. The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—
- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise)
- ;
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
- (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—
- (i) the outcome of a race, competition or other event or process, or
- (ii) the likelihood of anything occurring or not occurring;
- (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

Prohibition on a person dispensing alcohol directly into the mouth of another

3. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

Requirement to provide free tap water

4. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

Permitted measurements of alcohol to be served

5. The responsible person shall ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml; and
- (b) customers are made aware of the availability of these measures.

The Licensing Act 2003 (Mandatory Licensing Conditions) (Amendment) Order 2014

Permitted pricing for the sale of alcohol

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) “permitted price” is the price found by applying the formula

$$P = D + (D \times V)$$

where

- (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence
 - (i) the holder of the premises licence.
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
 4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
 (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 - Conditions consistent with the operating schedule.

- 1 On or before commencing employment all managers and staff shall receive training and are required to understand licensing law.
- 2 The premises shall be a member of Pubwatch. The designated premises supervisor or in his/her absence their deputy or area manager shall attend all Pubwatch meetings unless it is agreed in advance with the local police representative that he/she may be excused.
3. A log of alcohol sale refusals and incidents of crime and disorder shall be kept, on the premises at all times and be made available for inspection by a Police or Licensing Officer if required.
4. The fire alarm system and fire extinguishers shall be maintained in full working order.
5. Escape routes and final exit doors should remain free from obstruction at all times
6. The electrical and gas installations shall be inspected by a competent engineer appointed by or on behalf of the premises licence holder and a certificate stating the condition of the installations shall after each inspection be forwarded to the licensing authority by or on behalf of the premises licence holder. Re-inspections shall be carried out at a frequency to be determined by the inspection contractor.
7. External areas shall be kept clear of refuse. Refuse containers and the surrounding area shall be cleaned frequently and kept in a tidy condition so as to avoid nuisance.
8. Children shall only be allowed on the premises when accompanied by a responsible adult and provided that they remain seated at all times and are well behaved. Customers who do not comply with this condition shall be asked to leave the premises.
9. Toilet facilities shall be easily accessible from "Child Friendly Areas".
10. The premises licence holder shall install and maintain a CCTV system linked to a hard drive to monitor the car park, internal and external areas of the premises. All recordings shall be stored for a minimum period of 30 days and be made available for evidential purposes to the Police and Local Authority.
11. S.I.A registered door staff shall be on duty at the premises from 20:00 hours until the terminal hour when authorised activities F,H,I,J and K are provided. Door staff shall control admissions by way of a clicker system. There shall be no admission to the premises after 01:30 on Friday and Saturday and after 23:00 on Sunday.
12. A "Challenge 25" scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a passport, driving licence or PASS card.

Annex 3 - Conditions attached after hearing by the licensing authority.

1. Opening hours for all permitted licensable activities are as follows:

Sun	10:00 – 00:00 hours
Mon-Wed	09:00 – 00:00 hours
Thu	09:00 – 01:00 hours
Fri & Sat	09:00 – 02:00 hours

The premises shall close no later than 30 minutes after the terminal hours of the permitted licensable activities.

2. The use of areas external to the premises for the consumption of alcohol, other refreshment or food, must cease by 01:00 hours on any day.

3. Ingress and egress notwithstanding, all external doors and window to the premises shall be kept closed during any regulated entertainment.

4. All external doors shall be fitted with automatic door closers. Where an external door is served by a lobby, the door closer may be fitted to the internal lobby door.

5. No amplified music and/or speech shall be permitted outside the premises at any time.

6. Prominent, clear and legible notices shall be displayed at all exits requesting patrons to respect the needs of local residents and to leave the premises and the area quietly.

7. The tipping of bottles into receptacles external to the premises must not take place between 22:00 and 09:00 hours.

8. Ventilation ducts through external walls facing noise-sensitive premises within 100 meters must be acoustically treated.

9. All external doors shall be fitted with acoustic seals and threshold strips.

10. A noise-limiting device shall be used for regulated entertainment that involves amplified music and/or amplified voice. The device shall be fitted and set in conjunction with and to the satisfaction of the Environmental Health Unit.



Hertsmere Borough Council Premises Licence Summary

Premises Licence No.

LIQ/204

Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**The Old Manor, The Old Manor Wyllotts Place Off Darkes Lane Wyllotts Place
Potters Bar Hertfordshire EN6 2JD**

Telephone number

Date of Commencement of licence

24 November 2005

Licensable activities authorised by the licence

Films; Late Night Refreshment; Supply of Alcohol ; Recorded Music; Performance of Dance; Anything of a Similar Description to Recorded Music or Performance of Dance.

The times the licence authorises the carrying out of licensable activities

Supply of Alcohol	Friday and Saturday	09:00	02:00
Supply of Alcohol	Monday to Wednesday	09:00	00:00
Supply of Alcohol	Sunday	10:00	00:00
Supply of Alcohol	Thursday	09:00	01:00
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Late Night Refreshment	Sunday	23:00	00:00
Late Night Refreshment	Thursday	23:00	01:00

Non Standard timings and Seasonal Variations.

1. On Sundays immediately preceding a Bank Holiday Monday the above activities are authorised from 09:00 hours (or from 23:00 hours in the case of activity L) until 02:30 hours the following morning.
2. On the day upon which British Summer time commences 1 hour shall be added to both the standard and non-standard terminal hour.
3. On New Year's Eve the above activities are authorised from the end of permitted hours to the start of permitted hours on New Year's Day.

The opening hours of the premises

Monday to Wednesday	09:00 to 00:30
Thursday	09:00 to 01:30
Friday & Saturday	09:00 to 02:30
Sunday	10:00 to 00:30

1. On Sundays immediately preceding a Bank Holiday Monday the premises may remain open until 03:00 hours the following morning.
2. On the day upon which British Summer time commences 1 hour shall be added to both the standard and non-standard closing times.
3. On New Year's Eve the closing time condition shall not apply.

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

Both

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Young & Co.'s Brewery Plc Copper House, 5 Garratt Lane, Wandsworth, London, SW18 4AQ

Registered number of holder, for example company number, charity number (where applicable)

00032762

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Name: Dominique Garu
Licence No: 59394
Issuing Authority: London Borough Of Barking And Dagenham

State whether access to the premises by children is restricted or prohibited**RESTRICTED**

Children shall only be allowed on the premises when accompanied by a responsible adult and provided that they remain seated at all times and are well behaved. Customers who do not comply with this condition shall be asked to leave the premises.