



Licensing Act 2003. Section 24
Premises Licence Summary

Premises Licence No.
Premises details

LIQ/99

Postal address of premises, or if none, ordnance survey map reference or description

Potty Pancakes
2 Barnet Road
Potters Bar
EN6 2QS

Date of Commencement of licence

24 November 2005

Where the licence is time limited the dates

Start date : **N/A**
Expiry date :

Licensable activities authorised by the licence

E: Live Music
F: Recorded Music
H: Anything of a Similar Description to That Falling Within (E, F or G)
I: Late Night Refreshment
J: Supply of Alcohol

The times the licence authorises the carrying out of licensable activities

E: Live Music	Monday to Friday	11:00 01:00
E: Live Music	Saturday and Sunday	10:00 01:00
E: Live Music	Bank Holiday Sundays	11:00 01:30
E: Live Music	Christmas Eve	11:00 01:30
E: Live Music	New Year's Day	00:00 23:00
F: Recorded Music	Monday to Sunday	11:00 01:00
F: Recorded Music	Saturday and Sunday	11:00 01:00
F: Recorded Music	Bank Holiday Sundays	11:00 01:30
F: Recorded Music	Christmas Eve	11:00 01:30
F: Recorded Music	New Year's Day	00:00 23:00
H: Anything of a Similar to That Falling Within (E, F or G)	Monday to Friday	10:00 01:00
H: Anything of a Similar to That Falling Within (E, F or G)	Saturday and Sunday	10:00 01:00
H: Anything of a Similar to That Falling Within (E, F or G)	Bank Holiday Sundays	11:00 01:30
H: Anything of a Similar to That Falling Within (E, F or G)	Christmas Eve	11:00 01:30
H: Anything of a Similar to That Falling Within (E, F or G)	New Year's Day	00:00 23:00
I: Late Night Refreshment	Monday to Sunday	23:00 01:00
I: Late Night Refreshment	Bank Holiday Sundays	23:00 01:00
I: Late Night Refreshment	New Year's Eve	23:00 05:00

J: Supply of Alcohol	Monday to Friday	11:00	01:00
J: Supply of Alcohol	Saturday	10:00	01:00
J: Supply of Alcohol	Sunday	10:00	00:00
J: Supply of Alcohol	Bank Holiday Saturday	11:00	01:30
J: Supply of Alcohol	Christmas Eve	11:00	01:30
J: Supply of Alcohol	New Year's Day	00:00	23:00

The opening hours of the premises

Monday	10:00 to 00:30
Tuesday	10:00 to 00:30
Wednesday	10:00 to 00:30
Thursday	10:00 to 00:30
Friday	10:00 to 00:30
Saturday	10:00 to 00:30
Sunday	10:00 to 23:00
Christmas Eve	10:00 to 02:00
New Years Eve	10:00 to 23:30
Bank Holiday Sunday	10:00 to 02:00

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

ON/OFF

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Adam Michaelides
11 Beech Hill
Hadley Wood
Enfield
EN4 0JN

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Name: **Eleni Harmanda**

Licence No: **LN/201600915**

Issuing Authority: **Enfield London Borough Council**

State whether access to the premises by children is restricted or prohibited

Annex 1 – Mandatory Conditions

All supplies of alcohol

1. No supply of alcohol may be made under the premises licence-
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Exhibition of films

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.
3. Where
 - (a) The film classification body is not specified in the licence, or
 - (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,admission of children must be restricted in accordance with any recommendation made by that licensing authority.
4. In this section “children” means any person aged under 18; and “film classification body” means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c39) (authority to determine suitability of video works for classification)

Door supervision

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:
 - (a) Be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - (b) Be entitled to carry out that activity by virtue of section 4 of the Act.
2. But nothing in subsection 1. Requires such a condition to be imposed:
 - (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
 - (b) in respect of premises in relation to:
 - (i) Any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising films or under a gaming licence, or
 - (ii) Any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act.
3. For the purposes of this section:
 - (a) “security activity” means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act,
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Age verification policy

1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
- (b) an ultraviolet feature.

Permitted price

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

(b) “permitted price” is the price found by applying the formula

$$P = D + (D \times V)$$

where

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence

(i) the holder of the premises licence.

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

The following conditions apply where the licence or certificate authorises “on” or “on and off” sales

Irresponsible drinks promotions

1. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

2. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises:

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
3. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

Alcoholic drink measures

1. The responsible person must ensure that;
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Annex 2 - Conditions consistent with the operating schedule.

1 The licence holder shall ensure that all members of staff involved in the sale and supply of alcohol are trained by the DPS or other personal licence holder in relation to:

- a) The licensing objectives and the steps that the licence holder takes to promote them;
- b) The conditions of the Premises Licence and the steps that the licence holder takes to comply with them;
- c) The age verification policy adopted by the licence holder;
- d) The appropriate forms of identification documents that are acceptable as verification of an individual's age;
- e) Understanding the offences of selling alcohol to children, those who are drunk or those who seek to purchase alcohol on behalf of a child or drunk person and the steps to prevent such offences;
- e) The use and completion of any refusal or incident log in use at the premises;

2 This training must be documented and signed by both the member of staff and the DPS/Personal licence holder training them. The training document shall confirm if the DPS/Personal licence holder is satisfied that the member of staff is competent to be authorised to sell and supply alcohol at the premises. A record of this training shall be made available to an authorised officer of any Responsible Authority authorised under the Licensing Act 2003;

3 Notices shall be prominently, clearly and legibly displayed at the exit requesting patrons to respect the needs of local residents and leave the premises and area quietly;

4 The DPS or another suitably competent and responsible person shall be on the premises at any given time during the undertaking of licensable activities;

- 5** The premises licence shall ensure that any risk assessment pertinent to the licensing objectives and required to be carried out by another enactment are completed and updated once every six months;
- 6** A Challenge 21 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram;
- 7** The rear Kitchen door shall, save for an emergency, be kept closed at all times that the premises are open or operational in connection with licensable activities;
- 8** All windows and external doors shall be kept closed after 21:00 hours (excluding the rear kitchen door which must be kept shut at all times), or at any time when regulated entertainment takes place, except for the immediate access and egress of persons;
- 9** The premises licence holder shall operate a respectful parking policy and take reasonable steps to ensure that all delivery drivers are made aware that:
- a) They must park lawfully and in a responsible manner;
 - b) They must not leave their engine running when parked;
 - c) They park considerately and without causing any nuisance or obstruction;
 - d) Slade Court is a private road and vehicles are not permitted to enter the road nor block the entrance. All deliveries must be made through the front entrance of the premises.
 - e) Reasonable steps to ensure delivery drivers are aware of the above shall, as a minimum, include the display of a notice upon entry and any area from which drivers may collect or wait;
- 10** The premises licence holder shall ensure that patrons and staff do not access, use, loiter or congregate in the outside area at the rear of the premises at any time;
- 11** Entry to the premises by customers, delivery drivers or other lawful visitors shall only be through the front entrance;
- 12** Collections of orders for take-away food by delivery drivers shall not take place after 21:00;
- 13** No waste or recyclable materials, including bottles, shall be moved, removed from or placed in outside areas between 2100 hours and 0900 hours on the following day;
- 14** Deliveries of goods to the premises or collection of refuse shall be arranged to occur between 09.00 and 21:00 and shall be arranged so as not to block access to, or egress from, Slade Court.
- 15** Staff shall not congregate at the rear courtyard of the premises other than for work related duties;
- 16** Staff shall only use the commercial bins assigned that are assigned to the premises;
- 17** The premises licence holder shall provide a contact number to the Manager of Slade Court which shall be made available for use at all times in which the premises is undertaking licensable activities and the premises licence holder will positively engage with the Manager and residents of Slade Court to prevent unreasonable disturbance to them;
- 18** The premises licence holder shall take proactive steps after 21:00 each day to ensure that customers seated or standing outside the front of the premises do not make any noise that it is audible inside the home of any resident of Slade Court;
- 19** For patrons making use of front area of the premises - the supply of alcohol shall only be limited to table service only;

Annex 3 - Conditions attached after hearing by the licensing authority.

- 1.** A Personal licence holder shall be on the premises at all times when the premises are open between 23:00 hours and closing time;
- 2.** Whenever necessary SIA registered door supervisor will be on duty;
- 3.** Toughened glasses only shall be used on the premises;
- 4.** That ingress and egress notwithstanding, all external doors and windows to the premises are to be kept closed during any regulated entertainment;
- 5.** All external doors are to be fitted with automatic door closers. Where an external door is served by a lobby, the door closer may be fitted to the internal lobby door;
- 6.** Amplified music and/or speech external to the premises is not permitted;
- 7.** Prominent, clear and legible notices are to be displayed at all exits requesting patrons to respect the needs of local residents and to leave the premises and the area quietly;
- 8.** The tipping of bottles into receptacles external to the premises must not take place between 21:00 and 09:00 hours;
- 9.** The use of areas external to the premises for the consumption of alcohol, other than refreshment or food, must cease by 01.30 Monday to Sunday;
- 10.** The Designated Premises Supervisor or his nominated representative shall be an active member of the local Pub Watch scheme;
- 11.** The number of persons to be allowed in the indoor bar area shall not exceed 90 persons excluding staff and attendants;
- 12.** No children under 12 years of age are to be allowed on the premises at any time unless accompanied by an adult and no children under the age of 12 shall be allowed on the premises after 20:00 hours unless only when attending a private function;
- 13.** CCTV cameras shall be installed and working in and outside the premises. Images shall be stored for a period of 31 days and shall be made available to the licensing authority