



Hertsmere Borough Council Premises Licence Summary

Premises Licence No.

LIQ/702

Premises details

Postal address of premises, or if none, Ordnance Survey map reference or description

Polski Supermarket, 189 Shenley Road Borehamwood Hertfordshire WD6 1AW

Telephone number

Date of Commencement of licence

2 October 2024

Licensable activities authorised by the licence

Supply of Alcohol

The times the licence authorises the carrying out of licensable activities

Supply of Alcohol	Monday to Sunday	07:00	23:00
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Non Standard timings and Seasonal Variations.**The opening hours of the premises**

Monday	07:00 to 23:00
Tuesday	07:00 to 23:00
Wednesday	07:00 to 23:00
Thursday	07:00 to 23:00
Friday	07:00 to 23:00
Saturday	07:00 to 23:00
Sunday	07:00 to 23:00

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

OFF

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Manjot Singh 15A Moredon Road Swindon SN25 3DQ

Registered number of holder, for example company number, charity number (where applicable)**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**

Name: Manjot Singh
Licence No: LN000016315
Issuing Authority: London Borough Of Ealing

State whether access to the premises by children is restricted or prohibited

Annex 1 – Mandatory Conditions

Mandatory conditions applied by Section 19 and Section 19A of the Licensing Act 2003.

Section 19 of the Licensing Act 2003.

Where this licence authorises the supply of Alcohol

1. No supply of alcohol may be made under the premises licence-
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Section 20 of the Licensing Act 2003 - Films

1. Where [this] premises licence authorises the exhibition of films the admission of children to the exhibition of any film to be restricted in accordance with the following:
2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.
3. Where
 - (a) The film classification body is not specified in the licence, or
 - (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.
4. In this section "children" means any person aged under 18; and "film classification body" means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c39) (authority to determine suitability of video works for classification)

Section 21 of the Licensing Act 2003 – Door Supervisors/ Security

1. Where [this] premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:
 - (a) Be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - (b) Be entitled to carry out that activity by virtue of section 4 of the Act.
2. But nothing in subsection 1. Requires such a condition to be imposed:
 - (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
 - (b) in respect of premises in relation to:
 - (i) Any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising films or under a gaming licence, or
 - (ii) Any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act.
3. For the purposes of this section:
 - (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act,
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Mandatory Conditions under The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

Age Verification Policy –

Where the premises licence authorises the sale and or supply of alcohol

1. The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

2. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

Irresponsible drinks promotions

Where the premises licence authorise the sale and supply of alcohol for consumption on the premises

1. The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
2. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise).
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—
 - (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring;
 - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

Prohibition on a person dispensing alcohol directly into the mouth of another

3. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

Requirement to provide free tap water

4. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

Permitted measurements of alcohol to be served

5. The responsible person shall ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) customers are made aware of the availability of these measures.

The Licensing Act 2003 (Mandatory Licensing Conditions) (Amendment) Order 2014

Permitted pricing for the sale of alcohol

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1
 - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) "permitted price" is the price found by applying the formula

$$P = D + (D \times V)$$

where

- (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence
 - (i) the holder of the premises licence.
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
 4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
 (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

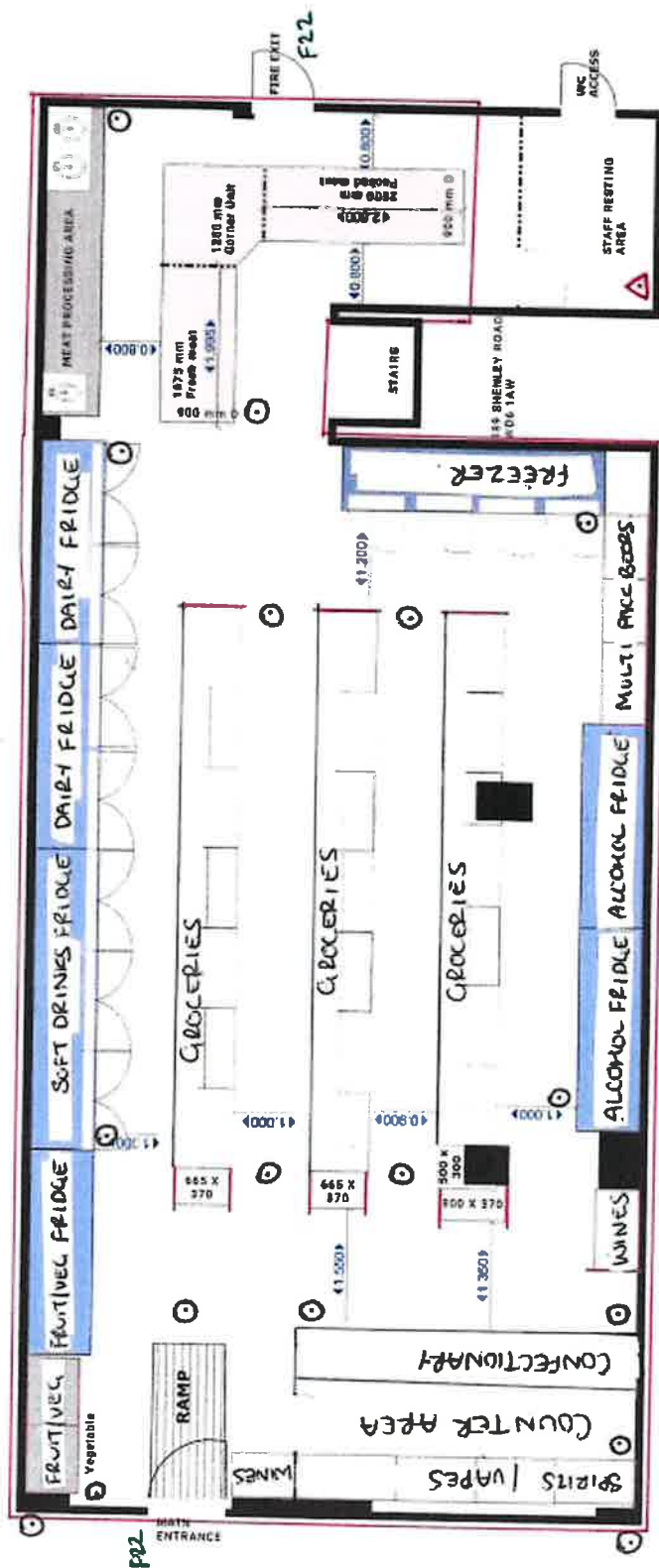
Annex 2 - Conditions consistent with the operating schedule.

1. A challenge 25 policy shall be in operation at the premises. All customers seeking to purchase alcohol who appear to be under the age of 25 shall be challenged to provide proof of age. Only a valid passport, photo-card driving license or proof of age card bearing the PASS hologram will be accepted as proof of age.
2. A CCTV system covering the entrance, servery and internal areas of the premises will be installed and operational at all times. This system shall:
 - a) Be installed to current metropolitan police / Home office standards;
 - b) Kept operational at all times the premises are open to the public.
 - c) Ensure that the head & shoulders of every person entering the premises is recorded;
 - d) Record images to an evidential standard in any light;
 - e) Ensure that all footage is marked with the correct date and time of the recording;
 - e) Be capable of storing images for a minimum of 31 days.
3. A member of staff trained in the use of the CCTV system shall be available at the premise at all times that the premises are open to the public.
4. CCTV footage shall be shown to any officer of a responsible authority and screenshots provided to them on request. CCTV footage shall be downloaded and shall be provided to any officer of a responsible authority on a usb memory stick, cd or other acceptable means as soon as possible and in any case within 24 hours of the request.
5. All staff will be trained for their role and in relation to the Licensing Act 2003, the premises licence and conditions and their responsibilities when selling alcohol. Written training records will be kept for each staff member and be produced to Responsible Authority officers upon request. All training will be refreshed as necessary and recorded accordingly in that staff members training record.
6. A suitable intruder alarm complete with panic button shall be fitted and maintained.
7. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of the council or the Police, which will record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received
 - (d) any incidents of disorder
 - (e) all seizures of drugs or offensive weapons
 - (f) any faults in the CCTV system
 - (g) any refusal of the sale of alcohol
 - (h) any visit by a relevant authority or emergency service.
8. All alcohol shall be purchased from AWRS registered cash & carry and wholesalers with receipts kept identifying the alcohol purchased and stored.
9. All Spirits and similar strength drinks shall only be kept behind the counter out of reach of all customers.
10. Records of the checks undertaken on any members of staff right to work in UK before being offered employment will be kept at the premises and made available for inspection upon request by a Police Constable, Licensing Authority Officer or Home Office, Immigration Enforcement Officer.
11. To comply with all current, fire, health and safety laws. Any documented risk assessments shall be provided upon request to any responsible authority officer.
12. The premises licence holder shall ensure that the following are displayed prominently in the premises:
 - a) Notice asking customers to leave the premises quietly and not to disturb the local neighbourhood;
 - b) Notice informing customers that CCTV is in operation;
 - c) Notice that a challenge 25 policy is in operation;
 - d) Notice that "No proof of age - No sale" shall be displayed at the point of sale;
 - e) Fire Exit signs;
13. A refusal book shall be kept at the premises and updated as and when required, and made available for inspection on request to a Licensing Officer, Police or other responsible authority.

Annex 3 - Conditions attached after hearing by the licensing authority.

Annex 4 – Plan of Premises

PROPOSED LICENSING PLAN



KEY:
 LICENSABLE ACTIVITY AREA
 F22 FIRE EXIT SIGN
 CCTV
▲ FIRE EXTINGUISHER
 SCALE: 1:100

PREMISES ADDRESS:
 POLSKI SUPERMARKET,
 189 SHENLEY ROAD,
 BOREHAMWOOD,
 WD6 1AW