



Licensing Act 2003. Section 24
Premises Licence Summary

Premises Licence No.

LIQ/664

Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**Home Farm
Aldenham Road
Elstree
WD6 3AZ**

Telephone number

Date of Commencement of licence

24 February 2022

Where the licence is time limited the dates

Start date : **N/A**

Expiry date :

Licensable activities authorised by the licence

J: Supply of Alcohol

The times the licence authorises the carrying out of licensable activities

J: Supply of Alcohol	Friday and Saturday	11:00	23:00
J: Supply of Alcohol	Sunday to Thursday	11:00	22:30

The opening hours of the premises

Monday	00:00 to 00:00
Tuesday	00:00 to 00:00
Wednesday	00:00 to 00:00
Thursday	00:00 to 00:00
Friday	00:00 to 00:00
Saturday	00:00 to 00:00
Sunday	00:00 to 00:00

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

ON

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**Home Farm Glamping Limited
Aldenham Estate Office
Elstree Aerodrome
Hogg Lane
Elstree
WD6 3AW**

Registered number of holder, for example company number, charity number (where applicable)

10166649

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Name: **Alice Darby**

Personal licence number: **PERS-LIC 115513**

Issuing Authority: **Camden London Borough Council**

State whether access to the premises by children is restricted or prohibited

Annex 1 – Mandatory Conditions

All supplies of alcohol

1. No supply of alcohol may be made under the premises licence-

- (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Exhibition of films

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.

3. Where

- (a) The film classification body is not specified in the licence, or
- (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

4. In this section “children” means any person aged under 18; and “film classification body” means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c39) (authority to determine suitability of video works for classification)

Door supervision

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

- (a) Be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- (b) Be entitled to carry out that activity by virtue of section 4 of the Act.

2. But nothing in subsection 1. Requires such a condition to be imposed:

- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
- (b) in respect of premises in relation to:

(i) Any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising films or under a gaming licence, or

(ii) Any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act.

3. For the purposes of this section:

- (a) “security activity” means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act,
- (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Age verification policy

1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
- (b) an ultraviolet feature.

Permitted price

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

(b) “permitted price” is the price found by applying the formula

$$P = D + (D \times V)$$

where

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence

(i) the holder of the premises licence.

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

The following conditions apply where the licence or certificate authorises “on” or “on and off” sales

Irresponsible drinks promotions

1. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

2. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises:

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

3. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

Alcoholic drink measures

1. The responsible person must ensure that;

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Annex 2 - Conditions consistent with the operating schedule.

1 The total capacity of the site, including all staff, artists, contractors and contributors, shall not exceed a maximum of 500;

2 The Premises Licence Holder shall make all reasonable attempts to liaise with the Responsible Authorities and shall comply with all reasonable requests. The Premises License Holder shall also make all reasonable attempts to attend any Responsible Authorities meetings as requested;

3 The Premises Licence Holder shall distribute the Premises Operating Schedule to all Responsible Authorities and shall notify the Responsible Authority of any specific changes to the Premises Operating Schedule documentation as and when this document may be updated;

4 The Premises Licence Holder shall comply throughout the duration of the licence with the Premises Operating Schedule. A copy of the Premises Operating Schedule shall be kept on site and made available for inspection by officers and Responsible or Statutory Authorities at any time;

5 Any temporary events, aside from standard day-to-day Open Access operations, shall be properly evaluated for safety purposes, and necessary risk assessments undertaken. Any suppliers and contributors for temporary events shall be required to supply Health and Safety paperwork relevant to the services or products supplied;

6 The use of security personnel shall be risk assessed on an ongoing basis by the Premises License Holder for each event and when engaged such personnel shall be licensed by the Security Industry Authority (SIA);

7 An Incident Book shall be maintained to record any activity of a violent, criminal or untoward/anti-social nature. The record shall contain the time and date, the nature of the incident, the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident;

8 The Premises License Holder shall employ a competent Bar Manager with experience within this field, who shall operate and manage the running of all points of sale of alcohol, as and when required;

9 The Alcohol and Social Responsibility Policy shall be distributed to the Responsible Authorities as part of the Premises Operating Schedule;

10 The Premises Licence Holder or Designated Premises Supervisor shall have a written age verification policy in relation to the sale or supply of alcohol. This policy shall include documented steps taken to prevent adults from purchasing alcohol for or on behalf of children under 18s and shall specify a Challenge 25 proof of age requirement before sales of alcohol are made. All staff shall be trained in the requirements of the Challenge 25 policy;

11 Any person managing or supervising staff in the sale of alcohol or other licensable activity in the absence of the DPS shall be the holder of a personal licence obtained from a nationally recognised body;

12 Suitable risk assessments shall be carried out on various aspects of the site to ensure the welfare and safety of all attendees. Reputable electrical supply, stewarding, security, sanitation and waste management service companies shall be contracted to uphold strict management policies and maintain safety measures for the duration of the opening times;

13 The Premises Licence Holder shall ensure that a minimum of 2x qualified First Aid personnel from the Management Team are on site during opening times. There shall also be 3x BSI or HSE approved First Aid Medical Equipment Boxes on the site;

14 Adequate Emergency Procedures shall be provided to ensure proficient emergency service compatibility, including Muster Points and Rendezvous Locations. The Emergency Procedures document shall form part of the Premises Operating Schedule, the contents of which shall be discussed with the Emergency Services;

15 Adequate booking and ticketing procedures and on site management measures shall be maintained to ensure the license capacity is not exceeded;

16 The Premises Licence Holder shall request all relevant Risk Assessments, Method Statements and Health and Safety Policies from all contractors, suppliers, contributors and concessions and such documentation shall be made available upon request to the Responsible Authorities and the Licensing Authority. Such documentation shall include the necessary information in regard to Temporary Demountable Structures and Temporary Demountable Fabric Structures;

17 A Fire Safety Manual and Fire Risk Assessment shall be distributed to the Responsible Authorities, namely Hertfordshire Fire and Rescue Service and the Licensing Authority, as part of the Premises Operating Schedule;

18 The Premises shall have adequate firefighting equipment and such equipment shall be maintained in good operational order;

19 The Premises Licence Holder shall ensure that Fire Exits and means of escape shall be kept clear and in good operational condition at all times;

20 A team of litter picking operatives shall be engaged, with suitable and sufficient litter bins and recycling provisions, to sweep the site to ensure all litter is removed on a regular basis;

21 A documented Noise Management Plan (NMP) shall be submitted to the Environmental Health Protection Team of Hertsmere Borough Council, and any further notifications of any proposed changes to the NMP shall subsequently be provided in writing. Any proposed changes or amendments must be approved in writing by the Environmental Health Protection Team and the Licensing Authority of Hertsmere Borough Council. The Premises Licence Holder shall comply with the NMP at all times;

22 The Premises Licence Holder shall erect and maintain, in a prominent position at the exit, a clear and legible notice requesting patrons to avoid causing noise, nuisance or disturbance to local residents upon departure;

23 The Premises Licence Holder shall ensure that there is no deliveries from suppliers or contributors, or movement of alcohol related refuse, including bottles, refuse bins, or other related equipment outside the building at the premises, unless in an emergency, between 22:00 and 07:00 hours Mondays to Saturdays and between 22:00 and 09:00 Sundays and Public Holidays;

24 Construction using heavy machinery or plant to operate between 08:00 and 20:00 hours Mondays to Saturdays to minimise noise pollution, and 09:00 and 18:00 on Sundays and Public Holidays;

25 Any external lighting shall be directed away from neighbouring adjacent properties and lit only during operational hours of the events on the Premises;

26 Age restriction shall apply for the site. Any persons under the age of 18 must be accompanied by a responsible adult or guardian 21 years of age or over;

27 A limit of 3 young persons (those individuals 17 years and under) for every 1 adult or guardian 21 years of age or over shall be applied;

28 A detailed Child Safety Policy, that shall include procedures for any lost or found children, shall form part of the Premises Operating Schedule;

29 Suitable security procedures shall be implemented and formal notices shall apply to any performance that may be unsuitable for minors;

30 The Designated Premises Supervisor, or appointed staff member, shall ensure when children are admitted to the premises their presence is not inconsistent with the style of operation of the premises at that time any activities or entertainment are being carried out;

Annex 3 - Conditions attached after hearing by the licensing authority.

N/A