

FOI number: **HBC\_FOI\_20210014**  
Date FOI Received: **6/01/2021**  
Department: **Human Resources**  
Title: **Staffing structure**  
Description: **Department contact details and temporary staff and consultancies used.**

**Request: (As Redacted sent by requestor)**

Please would you forward me the staffing structure, including names, direct lines and email addresses, of your following departments:

§Legal & Governance Department  
§Human Resources Department  
§Policy & Communications Department  
§Finance & Accounting Department  
§Payroll Department

§What the total spend on Temporary/Interim staff has been in the last twelve months  
§Which/if any recruitment consultancies have been used to provide these staff

**Response: (Response as Redacted sent by service)**

Please would you forward me the staffing structure, including names, direct lines and email addresses, of your following departments:

§Legal & Governance Department **legal.department@hertsmere.gov.uk**  
§Human Resources Department **human.resources@hertsmere.gov.uk**  
§Policy & Communications Department **corporate.communications@hertsmere.gov.uk**  
§Finance & Accounting Department **no direct email please contact customer.services@hertsmere.gov.uk**  
§Payroll Department **payroll@hertsmere.gov.uk**

We do not provide departmental structure charts or contact names. Please refer to the link on our website for the organisational chart: <https://www.hertsmere.gov.uk/Your-Council/Official-Publications--Guides--Policies/Transparency-and-open-data.aspx> Hertsmere Borough Council officers can be contacted via our main switchboard number 020 8207 2277.

§What the total spend on Temporary/Interim staff has been in the last twelve months  
**Agency spend between 1 January 2020 and 31 December 2020 £2,096,970.57.**  
§Which/if any recruitment consultancies have been used to provide these staff :

Supplier Name
Adecco Uk Ltd
Allen Lane
Badenoch & Clark
Brook Street (Uk) Ltd
Carrington West Ltd
Cts Recruitment
Extrastaff Limited
First Call Contract Services Ltd
Got People Recruitment
Hertfordshire Constabulary
Interaction Recruitment Plc
Macdonald & Company
Matchtech
Morgan Hunt Uk Limited
Niyaa People
Prentis
Randstad Cpe Limited
Randstad Employment Bureau Ltd
Sellick Partnership
The Oyster Partnership Ltd
Tile Hill Interim & Executive Ltd
Unity Recruitment Ltd
Vivid Resourcing

If you have any queries about the processing of your request then please do not hesitate to contact me. Further information explaining the Council's process for responding to information requests together with a complaints/appeals procedure is available in our reception or via our website at:

<https://www.hertsmere.gov.uk/Your-Council/Official-Publications--Guides--Policies/Access-to-Information.aspx>

The Information Commissioner oversees the application of the Freedom of Information Act. You may contact the Information Commissioner at:

Information Commissioners Office  
Wycliffe House, Water Lane  
Wilmslow

Cheshire SK9 5AF

Telephone: 01625 545700

Website: [www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)

Please include the above reference number on all correspondence related to this request.

Thank you for your request.

Kind regards  
Information Services