

FOI number: **HBC\_FOI\_20210089**  
Date FOI Received: **12/02/2021**  
Department: **Business Rates**  
Title: **Completion Notices Served From 01-01-2017**  
Description: **Completion Notices Served From 01-01-2017**

**Request: (As Redacted sent by requestor)**

Required Information;- copies of all Completion Notices served since 1/1/2017. If this is not possible due to time constraints, please can you provide us with a list in an electronic spreadsheet format with the following information;

- The address of the property being deemed complete by the notice.
- The date the Completion Notice was issued
- The date the property was entered into the Rating List
- The recipient company name
- The address to which the notice was sent

**Response: (Response as Redacted sent by service)**

We are not aware of issuing any completion notices for commercial properties since 1<sup>st</sup> January 2017.

If you have any queries about the processing of your request then please do not hesitate to contact me. Further information explaining the Council's process for responding to information requests together with a complaints/appeals procedure is available in our reception or via our website at:

<https://www.hertsmere.gov.uk/Your-Council/Official-Publications--Guides--Policies/Access-to-Information.aspx>

The Information Commissioner oversees the application of the Freedom of Information Act. You may contact the Information Commissioner at:

Information Commissioners Office  
Wycliffe House, Water Lane  
Wilmslow  
Cheshire SK9 5AF  
Telephone: 01625 545700  
Website: [www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)

Please include the above reference number on all correspondence related to this request.

Thank you for your request.

Kind regards  
Information Services

**Information Services**

**Hertsmere Borough Council** | Civic Offices | Elstree Way | Borehamwood | Herts |  
WD6 1WA

t: 020 8207 2277

email: [foi@hertsmere.gov.uk](mailto:foi@hertsmere.gov.uk)