

FOI number: **HBC_FOI_20200531**
Date FOI Received: **11/09/2020**
Department: **Business Rates**
Title: **Completion Notices served 1 Jan 2020 - 15 Sep 2020**
Description: **Completion notices served to commercial properties 1 Jan 2020 - 15 Sep 2020**

Request: (As Redacted sent by requestor)

Required Information;- copies of all Completion Notices served since 1/1/2020. If this is not possible due to time constraints, please can you provide us with a list in an electronic spreadsheet format with the following information;

- The address of the property being deemed complete by the notice.
- The date the Completion Notice was issued
- The date the property was entered into the Rating List
- The recipient company name
- The address to which the notice was sent

Response: (Response as Redacted sent by service)

We have not served any completion notices to commercial properties in the period you have specified.

If you have any queries about the processing of your request then please do not hesitate to contact me. Further information explaining the Council's process for responding to information requests together with a complaints/appeals procedure is available in our reception or via our website at:

<https://www.hertsmere.gov.uk/Your-Council/Official-Publications--Guides--Policies/Access-to-Information.aspx>

The Information Commissioner oversees the application of the Freedom of Information Act. You may contact the Information Commissioner at:

Information Commissioners Office
Wycliffe House, Water Lane
Wilmslow
Cheshire SK9 5AF
Telephone: 01625 545700
Website: www.informationcommissioner.gov.uk

Please include the above reference number on all correspondence related to this request.

Thank you for your request.

Kind regards
Information Services

Information Services

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