

FOI number: **HBC_FOI_20200226**
Date FOI Received: **12/03/2020**
Department: **Finance**
Title: **Procurement thresholds and SMEs**
Description: **Information on the financial thresholds for procurement opportunities and the percentage of budget and amount spent with SMEs (Small and Medium Enterprises).**

Request: (As Redacted sent by requestor)

FSB would be interested in any information held by your organisation regarding procurement practices for your organisation.

- At different financial thresholds, how do you advertise different procurement opportunities?
- During the financial year 2018/19 what percentage of your procurement was with SME's?*

 - By percentage of budget spent
 - By total amount

If you need further clarification, please contact me by email.

*SME are defined as any business with fewer than 250 employees.

FSB is carrying out this request on behalf of its local membership who would like to understand the levels of procurement to local SMEs against a Government commitment to increase local procurement to SMEs to a least a third of all budget spent.

I would like the information to be emailed to me in electronic form.

I would be grateful if you could confirm in writing that you have received this request. I look forward to your response within 20 working days as outlined by the statute.

Thank you for your help.

Response: (Response as Redacted sent by service)

You can find our Contract Procedure rules published on our website for the information on procurement opportunities:

<https://www.hertsmere.gov.uk/Business/Tenders--Contracts/Procurement.aspx>

We do not record SME status of our suppliers in our finance system.

If you have any queries about the processing of your request then please do not hesitate to contact me. Further information explaining the Council's process for responding to information requests together with a complaints/appeals procedure is available in our reception or via our website at:

<https://www.hertsmere.gov.uk/Your-Council/Official-Publications--Guides--Policies/Access-to-Information.aspx>

The Information Commissioner oversees the application of the Freedom of Information Act. You may contact the Information Commissioner at:

Information Commissioners Office
Wycliffe House, Water Lane
Wilmslow
Cheshire SK9 5AF
Telephone: 01625 545700
Website: www.informationcommissioner.gov.uk

Please include the above reference number on all correspondence related to this request.

Thank you for your request.

Kind regards
Information Services