

FOI number: **HBC_FOI_20190181**
Date FOI Received: **05/03/2019**
Department: **Human Resources**
Title: **Health and Safety**
Description: **Details for the Health & Safety contact.**

Request: *(As Redacted sent by requestor)*

Dear Sir/Madam,

I would kindly ask that you please help me in answering a few questions included within the attached Health and Safety questionnaire and reply accordingly.
In the event that you have any questions, please don't hesitate in either sending me an email or contacting me on the number below.

Thank you in advance.

Kind Regards

Response: *(Response as Redacted sent by service)*

Please find our response in the attached spreadsheet. **<ATTACHED BELOW>**

If you have any queries about the processing of your request then please do not hesitate to contact me. Further information explaining the Council's process for responding to information requests together with a complaints/appeals procedure is available in our reception or via our website at:

<https://www.hertsmere.gov.uk/Your-Council/Official-Publications--Guides--Policies/Access-to-Information.aspx>

The Information Commissioner oversees the application of the Freedom of Information Act. You may contact the Information Commissioner at:

Information Commissioners Office

Wycliffe House, Water Lane

Wilmslow

Cheshire SK9 5AF

Telephone: 01625 545700

Website: www.informationcommissioner.gov.uk

Please include the above reference number on all correspondence related to this request.

Thank you for your request.

Kind regards
Information Services

Question:

Answer:

Who is the responsible for Healthy and Safety within the council and what is their job title?
Hertsmeire Borough Council have a shared service with Hertfordshire County Council

Does the council have a dedicated Health and Safety Manager and if so what is their name?
No, see above response

Does the council have a dedicated Health and Safety software management system?
No

If yes, who is the provider and when does the current licence expire?
N/A

If no, how does the council manage its Risk Assesments, Accident and Incident reporting and safety audits etc?
All managed through in-house procedures

What budgets does the council have for the management of its Health and Safety systems and procedures?
£36,700 which includes the H&S shared service with Hertfordshire County Council

Roughly how much money has the Council had to pay out in Health and Safety related claims during the last 2 financial years?
Hertsmeire Borough Council do not pay any claims directly as these are all handled by our insurance company.